



## Snohomish County Fire District 21

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*www.FireDistrict21.com*  
12131- 228<sup>th</sup> St. NE, Arlington, WA 98223  
Fire Station: (360) 435-3311  
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday January 8, 2015 at the Arlington Heights Fire Station, 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Commissioner's in Attendance:** Jim Strago Chairman, Dan Britton, and Eric Nordstrom

**Additional Attendees Included:** Chief Travis Hots, Assistant Chief Branden Bates, District Secretary Wendy Britton, Rob White, Drew Bono, Rick Isler, Ken Johnson, Lon Langdon, Sandy Baker, and Jim Young

**Meeting Called to Order:**

The meeting was called to order at 6:35pm by Chairman Jim Strago.

**Special Guest:**

Jim Young Sales Representative from Braun NW.

**Consent Agenda Items:**

- **Meeting Minutes** – Approval of previous meeting minutes.
- **Consent Agenda** – Approval of accounts payable and monthly payroll.
- **Membership Business Meeting** – Quarterly Membership Updates: 3/10, 6/9 & 9/8
- **Protecting District Assets – VFIS** – Quarterly Meeting Schedule: 4/21, 8/25 & 11/3  
Discussion regarding update to bylaws for event coverage.

**Old Business:**

- **Open Bid for New Aid Car** – District received one bid proposal for aid car. Commissioner Strago read proposal received from Braun NW. Chief Hots will review proposal and present recommendations to Commissioners during next regularly schedule Workshop.
- **City of Arlington** – Discussion regarding on-going negotiations with Chief Officer and City Administrator. South side grids have been updated from BH to AQ grids.
- **Ambulance Transport License** – Pending response from State.
- **Interlocal Agreement** – Discussion regarding utilization of T49, partnership with District 19, security and storage of apparatus. Proposal for major repairs to be covered by District 21 with preventative maintenance and fuel costs covered by District 19. Decision made to review agreement and discuss further at upcoming workshop.
- **Government Equipment transfer of T94** – Decision made to postpone approval of transferring T94 to District 25; pending approval of Interlocal Agreement between District 21 and 19 for tender operations and utilization of T49.

### **New Business:**

- **District 21 & 22 Interlocal Agreement – 2 Shared Assistant Chiefs** - Discussion regarding coverage and expectations. Decision made to approve interlocal agreement.
- **Surplus Bids Received for E49** – Chairman Strago read bids. Bid awarded to Snohomish County Fire District #5. Chief Hots will proceed with sale. Wendy will notify remaining organizations of bid acceptance.

### **District Secretary Reports:**

- **2015 WFOA Insurance Enrollment** – Review and approval of 2015 enrollment form.
- **2015 Seminar Registrations** – Wendy provided overview of upcoming seminars and will complete registrations accordingly.

### **Chief Reports:**

- **Updates Included:**
  - Call Review – 440 calls 2014; 12 calls to date; Water Rescue; Structure Fire
  - E46 returned from City of Arlington
  - R49 - Benton Fire Department located in Pennyan New York submitted request to purchase apparatus in the amount of \$140,000. Decision made to accept offer and sell apparatus.
  - Duty Crew staffing and assignments
  - Electronic Record Management System Implemented – Training provided to members. Duty crew is entering current and past call data.
  - Battalion 93 – Program activated
  - Training - In-house recruit class beginning in Feb and Engineer course with Chief Stocker
  - Water Rescue – Chiefs training; Roman Hudson will continue to oversee program

### **Executive Session:**

None

### **Cash TB Summary:**

- **Cash Account** – \$243,356
- **Investment account** – \$627,031

### **Approval of Monthly Payroll:**

- **Monthly Payroll Submitted** - \$9,453

### **Approval of Current Monthly Bills:**

- **Bills Submitted** – \$28,479

**Warrant No.**

1846474 - 1846503

### **Meeting Schedule:**

The next monthly Commissioner Meeting is scheduled for Thursday February 12, 2015 @ 6:30pm, at Station 49; 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Meeting Adjourned:** 8:12 pm

**Recorder:** Wendy Britton, District Secretary

Board of Commissioners Mission Statement  
Snohomish County Fire Protection District No. 21

*"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"*