



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, January 9, 2014 at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional Attendees Included: District Fire Chief Travis Hots, Assistant Chief Branden Bates, District Secretary & Finance Officer Wendy Britton, Drew Bono, Travis Marty, and Rob White

Meeting Called to Order:

The meeting was called to order at 6:32pm by Commissioner Jim Strago Chairman.

Public Comment:

None

Consent Agenda Items:

- **Meeting Minutes** – Approval of December Meeting Minutes.
- **Consent Agenda** – Finance review and discussion. Approval of Accounts Payable and Monthly Payroll.
- **Membership Business Meeting** – Decision made to postpone meeting until second quarter; April 8, 2014.
- **Protecting District Assets – VFIS** – Next meeting January 28, 2014.

Old Business:

- **Building Committee** – Discussion regarding meeting with landowner. Commissioner Strago will coordinate meeting and provide update accordingly.
- **South Side District Meeting** – Commissioner Strago provided overview of District boundary and history. Commissioner Strago will contact resident and Jordan Trails Club House regarding public meeting.
- **District 22 Interlocal Agreement** – Commissioners unanimously approved agreement.

New Business:

- **Commissioner Oath of Office** – District Fire Chief Travis Hots administered Oath of Office for Commissioner Jim Strago.
- **Chairman** – Commissioner Strago offered to continue as Chair for 2014. Commissioners unanimously approved of Commissioner Strago serving as Chairman for Board of Commissioners in 2014.

- **2014 Meeting Schedule** – Decision made to continue with current meeting schedule for 2014.
- **2014 Retreat** – Decision made to coordinate spring retreat; April.
- **WFOA Seminars** – Discussion regarding participation in upcoming seminars. Decision made to attend Legislative Day and Commissioner Governance.
- **Chief's Computer/Laptop** – Discussion regarding District remote access and potential computer needs. Chief Hots will assess needs and provide recommendations accordingly.

District Secretary Reports:

- **Sno-Isle Annual Meeting** – Attendees identifies; Wendy will complete registration accordingly. .
- **Legislative Day** – Decision made for Chief, Chairman, and District Secretary to participate in WFOA Legislative Day and represent District.

Chief Reports:

- **Chief Updates Included:**
 - Call summary
 - E49 repairs
 - R49 repairs will be made upon return of E49
 - Repairs will also be underway for T49, TE49, & HC49 body work
 - Quarterly breathing air sample
 - Recruit class
 - Firefighter 1 & 2
 - Volunteer recruitment
 - Dispatch run cards and CAP Codes
 - Locker storage, radio room, totes, tools, electrical repairs, Garage door openers
 - Electronic record keeping
 - U49 & U49A
 - Fire Town Ventilation Training
 - FFRS – Firefighter Response System – Decision made to purchase subscription and monitors; not to exceed \$2,300.
 - Volunteer availability
 - Surplus Equipment – Decision made to approve inventory list and resolution.
- **Accidents or Injuries** – None
- **MRB** – Pending committee updates.
- **Safety** – Pending committee updates.

Executive Session:

None

Cash TB Summary:

- **Cash Account** – \$257,212
- **Investment account** – \$543,833

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$9,894

Approval of Current Monthly Bills:

- **Bills Submitted** – \$ 20,644

Warrant No.

1795824 – 1795844

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for Thursday, February 13, 2014 @ 6:30pm, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 8:54pm

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”