



*Snohomish County Fire District 21*  
*www.FireDistrict21.com*  
*12131- 228<sup>th</sup> St. NE, Arlington, WA 98223*  
*Fire Station: (360) 435-3311*  
*Fax: (360) 403-7191*

The Board of Commissioners Workshop was held at 6:30pm on Thursday, January 23, 2014 at the Arlington Heights Fire Station, 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Commissioner's in Attendance:** Jim Strago Chairman and Eric Nordstrom

**Additional Attendees Included:** Chief Travis Hots, Assistant Chief Braden Bates, District Secretary & Finance Officer Wendy Britton, Drew Bono, and Rob White

**Meeting Called to Order:**

The meeting was called to order at 6:35 pm by Commissioner Jim Strago Chairman.

**Consent Agenda Items:**

- **Meeting Minutes** – Approval of meeting minutes

**Unfinished Business:**

- **Surplus Equipment** – Motion made and carried to dispose of remaining items in the least expensive way to the District. Chief Hots directed Assistant Chief Bates to coordinate collection of funds made payable to Fire District 21.
- **Building Committee** – Commissioner Strago will contact landowner this week and report back at next regularly scheduled meeting. Architects are on hold.
- **South Side District Meeting** – Discussion regarding scheduling meeting. Commissioner Strago will contact community representative accordingly.

**New Business:**

No new business

**Chiefs Report:**

- 30 Calls to date
- 1 significant call for the Swift water rescue team. Drowning.
- Engine 49 had major repairs and service work completed. Back today.
  1. No preventative maintenance since 3/1/2011
  2. Replaced electronic Right Intake Valve inoperable
  3. Primer pump was inoperable
  4. Primer Valve was inoperable
  5. Radiator leaking badly rotted out from the inside
  6. Slack adjusters totally dry no grease found
  7. Full service due
  8. Fan blade was fractured
  9. Rear axle completely milky
  10. Rear axle leaking and milky

- a. Tank to pump valve hung up causing the truck to not flow water
- 11. Booster hose reel leaking swivel replaced
- 12. Tank repaired
- 13. Tires illegal need replaced 2 out of 6
- Rescue 49 to follow Tuesday.
- Siren on a timer 9 to 9.
- Electrician to remedy blown circuit breakers.
- Safety Glasses issued to all due to a change in the WAC.
- Training participation email sent out to the membership.
- Training Opportunities. MCO at North Bend, Practice Burn this weekend, EMT this spring, Fire Town Vent Training Feb, 2014 spring tactical June 6<sup>th</sup> and 7<sup>th</sup>. Daytime joint training with FD22 ongoing.
- EVIP scheduled for March and April for the entire department.
- Seeking Volunteer Firefighters signs have been placed around the north end of the district.
- Conducted 1 Physical Agility exam we will do more if needed.
- Wild land Coordinator appointed. Rob White. CE to occur at D22 no cost.
- Other coordinator appointments to come.
- Assistant Chief Bates to sit on an assessment lab opportunity to evaluate a Deputy State Fire Marshal. Career development opportunity.
- Bids for the repair of Tender 49 fiberglass. Recommend action.
- Bids ready for TE49 recommend action.
- Tools purchased, storage solution being developed soon.
- Pressure washing happening around the station. Roof, walkways, and apparatus.
- Reworking some vehicle lettering on apparatus. Uniformity is key.
- Developing a crisis maintenance and maintenance schedule in progress. Annual 16 DOT Inspection and the recommended NFPA maintenance schedule. Regular Service every 5,000 miles or annually whichever comes first.
- FFRS operational I will develop a written procedure to follow.
- Follow up on the BLS Assessment.
- Follow up on IT Question Commissioner Nordstrom.
- Medical illness in my family I may have periods of unavailability. I will communicate with AC Bates and Chairman Strago.
- **Apparatus and Equipment** – Commissioner Britton inquired about equipment maintenance schedule. Discussion regarding ongoing maintenance plans
- **EVIP** – Commissioner Britton inquired about training. Discussion regarding training plans and requirements.

**Executive Sessions:**

Personnel Concerns 7:43pm – 8:23pm

**Meeting Adjourned:** 8:25pm

The next Commissioners Workshop is scheduled for Thursday February 27, 2014 @ 6:30pm, at Station 49; 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Recorder:** Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement  
Snohomish County Fire Protection District No. 21

*"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"*