



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, February 13, 2014 at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional Attendees Included: District Fire Chief Travis Hots, Assistant Chief Branden Bates, District Secretary & Finance Officer Wendy Britton, Drew Bono, John Jacobson, Dave Safford, and Rob White

Meeting Called to Order:

The meeting was called to order at 6:30pm by Chairman Jim Strago.

Public Comment:

Dave Safford expressed concerns regarding evening turnout for calls.

Rob White expressed observations regarding volunteer participation.

Discussion regarding volunteer participation and expectations.

Drew and Branden shared training perspective and positive experience.

Consent Agenda Items:

- **Meeting Minutes** – Approval of January Meeting Minutes.
- **Consent Agenda** – Approval of Accounts Payable and Monthly Payroll.
- **Membership Business Meeting** – Next meeting; April 8, 2014.
- **Protecting District Assets – VFIS** – Next meeting April 22, 2014. Discussion regarding claims.

Old Business:

- **Building Committee** – Commissioners provided update regarding property evaluation. Decision made to postpone property acquisition.
- **South Side District Meeting** – Commissioner Strago provided update regarding meeting coordination to be held at Jordan Trails Club House. John Jacobson offered to provide additional homeowner association contacts for possible coordination. Commissioner Strago will follow up with John Jacobson. Discussion regarding road accessibility.
- **Computers** – Commissioner Strago expressed desire to purchase portable devices for Commissioners. Drew presented acquisition summary and recommendation. Decision made to include topic for discussion at regularly scheduled workshop.

- **Spring Retreat** – Decision made to schedule retreat in April. Wendy will make necessary arrangements.

New Business:

None

District Secretary Reports:

- **WFCA Seminar** - Wendy provided update regarding June Seminar.
- **Jordan Road** – Wendy provided update regarding 2013 bridge closure and project resumption. Discussion regarding narrow access. Commissioner Nordstrom will contact project manager with request to move barriers.

Chief Reports:

- **Chief Updates Include:**
 - Call summary
 - R49 major repairs; anticipated return next week
 - TE49 scheduled for evaluation and repairs after body work; MacIvennie authorized repair. Decision made to proceed with repairs and body work.
 - Electrical repair work
 - Volunteers contacted regarding training participation
 - District 15 coverage - Joint venture to cover District
 - District 19 burn - Positive experience
 - Fire Town ventilation training – District 21 recognized for participation
 - Upcoming training opportunities include; MCO & EVIP

Discussion regarding positive experience and participation in training sessions. Chief requested authorization to purchase ventilation saws and trash hooks. Decision made to purchase equipment in support of training

- Bunker gear evaluation underway
- Deputy State Fire Marshall – Assistant Chief Bates will participate in assessment process
- T49 repairs pending. Decision made to have Assistant Chief Bates proceed with repairs
- Tool and storage update
- Pressure washing will be complete next week
- Apparatus & equipment inspections – Comprehensive notebook with schedule

Discussion regarding non ethanol fuel utilization.

Discussion pertaining to survey and rating bureau.

- Generator room cleanup
- CAD Access
- Fit For Duty
- SCBA & HEPA fit test
- Kitchen clean up – Thank you to Wendy
- Inventory Apparatus & equipment inspections – Comprehensive notebook with schedule – Thank you to Branden & Cody
- Legislative Day
- Job Descriptions
- Disciplinary Action

Discussion regarding projects and noticeable improvements.

- **Accidents or Injuries** – None
- **MRB** – Pending committee updates.
- **Safety** – Pending committee updates.

Executive Session:

None

Cash TB Summary:

- **Cash Account** – \$241,305
- **Investment account** – \$543,881

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$8,868

Approval of Current Monthly Bills:

- **Bills Submitted** – \$60,979

Warrant No.

1800603 – 5002811

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for Thursday, March 13, 2014 @ 6:30pm, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 8:54pm

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”