



Snohomish County Fire District 21
www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners Workshop was held at 6:30pm on Thursday, February 27, 2014 at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Jim Strago Chairman, Dan Britton and Eric Nordstrom

Additional Attendees Included: Chief Travis Hots, Assistant Chief Braden Bates, District Secretary & Finance Officer Wendy Britton, and Drew Bono

Meeting Called to Order:

The meeting was called to order at 6:43pm by Chairman Jim Strago.

Consent Agenda Items:

- **Meeting Minutes** – Approval of meeting minutes.

Unfinished Business:

- **Legislative Day** – Chairman Jim Strago, Chief Travis Hots, and District Secretary Wendy Britton provided an overview of Legislative Day session held in Olympia.
- **South Side District Meeting** – Chairman Strago and Chief Travis Hots provided update regarding participation in February Home Owners Association Meeting on the South side of District. Discussion regarding ongoing meetings and public education opportunities. Chairman Strago requested permission to utilize Home Owners Association meeting room for occasional District meetings; pending response.
- **Computers** – Drew provided overview of three tablet proposals and FFRS.

New Business:

- **Department Logo** – Discussion regarding business utilization. Chief Travis Hots will review and update policy as required to ensure professionalism.
- **E49** – Discussion regarding apparatus replacement. Decision made to evaluate purchase and sale of equipment to meet District needs. Chief Travis Hots will obtain second opinion regarding necessary repairs.

Chiefs Report:

- Call review – MVC
- Garage door repairs and electronic openers
- Practice Burn
- Recruits/Academy

- Training –
 - Multi Co Ops
 - EMT
 - EVIP
 - First Aid for First Responder
 - Assessment Lab
- Vent saws & trash hooks obtained
- Pressure washing complete
- Policy review and update
 - Apparatus Inspection, Testing, Repair, and Maintenance Policy
 - Fit for Duty Policy
 - FFRS
 - Background Investigations
- SCBA & HEPA fit tests
- Fuel Log
- Office Space
- Bunker Gear – Morning Pride (Black) – Decision made to obtain necessary PPE.

Executive Sessions:

Personnel Concerns 6:46pm – 7:15pm

Meeting Adjourned: 9:13pm

The next Commissioners Workshop is scheduled for Thursday March 27, 2014 @ 6:30pm, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”