



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, April 10, 2014 at the Jordan River Trails Community Clubhouse, 14129 Club Way Arlington, WA 98223.

Commissioner's in Attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional Attendees Included: Assistant Chief Branden Bates, District Secretary & Finance Officer Wendy Britton and community members (see attached sign in form)

Meeting Called to Order:

The meeting was called to order at 6:40pm by Chairman Jim Strago.

New Business Including Public Comments:

- **Meet & Greet** – Chairman Strago provided introductions.

- **Discussions Included:**
 - Station Location & Historical Data
 - Coverage and partnership with City of Arlington
 - District Boundaries – Chief Hots provided an overview of calls i.e. Fire, EMS, and MVC. He also shared logistics associated with meeting District needs and working together with neighboring departments, which included run cards and mutual aid. Further discussions regarding property taxes.
 - County Wide Training Programs
 - Daily Operational Costs – Discussion pertaining to variables associated with staffing. Chief Hots provided information regarding volunteers and shift work vs. full-time firefighters.
 - Insurance Rates – Discussion pertaining to WA State Survey & Rating Bureau and hydrants vs. water tenders.
 - Roads and Gates – Homeowners advised decision made to purchase opticon controlled gate.
 - Population & Growth – Discussion regarding property acquisition (5 acre parcel) and feasibility study.
 - Publications – Discussion regarding newsletter, website, Facebook and meeting schedule.
 - Evacuation Planning – Discussion regarding recent events and coordination with Emergency Management divisions.

Consent Agenda Items:

- **Meeting Minutes** – Approval of March Meeting Minutes.

- **Consent Agenda** – Approval of Accounts Payable and Monthly Payroll.

- **Membership Business Meeting** – Next meeting; September 9, 2014.

- **Protecting District Assets – VFIS** – Next meeting April 22, 2014. Discussion regarding claims.

District Secretary Reports:

- **District Credit Cards** – Wendy provided status update – pending review.
- **Spring Retreat** - Wendy provided update regarding Spring Retreat.
- **Cards/Donations** – Shared cards, letters, and donations information received by community members for Oso. Commissioner Nordstrom will deliver to Oso Fire District.

Chief Reports:

- **OSO Mudslide** – Chief Hots provided status update regarding recent events and outpouring of support. He also summarized his experience and provided overview of ongoing activities.
- **WSP** – Chief Hots submitted Agreement for State Mobilization. Commissioners unanimously approved and Chairman Strago signed WSP Agreement.
- **Additional Updates Included:**
 - Call Review – Structure Fire
 - New Recruit Training
 - Accidents/Injuries
 - Safety Meeting Schedule
 - Helicopter Rescue Team
 - Apparatus Maintenance & Repairs
 - Floor Gas Detector
 - Hose & Ladder Testing Schedule
 - T-Shirt Logo
 - Member Sweatshirts
 - Tool Storage
 - Practice Burn
 - Vent Saws & Trash Hooks
 - North Bend MCO
 - EVIP
 - Engineer Training
 - SCBA/HEPA Fit Test
 - Aviation Drill
 - Volunteer Resignations
 - Fuel Tracking System

Executive Session:

None

Cash TB Summary:

- **Cash Account** – \$174,359
- **Investment account** – \$543,973

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$8,640

Approval of Current Monthly Bills:

- **Bills Submitted** – \$30,873

Warrant No.

1808213 – 1808238

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for Thursday, May 8, 2014 @ 6:30pm, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 8:45pm

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"