



## Snohomish County Fire District 21

*www.FireDistrict21.com*  
12131- 228<sup>th</sup> St. NE, Arlington, WA 98223  
Fire Station: (360) 435-3311  
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, May 8, 2014 at the Arlington Heights Fire Station, 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Commissioner's in Attendance:** Jim Strago Chairman, Dan Britton, and Eric Nordstrom

**Additional Attendees Included:** Chief Travis Hots, Assistant Chief Branden Bates, and District Secretary & Finance Officer Wendy Britton

**Meeting Called to Order:**

The meeting was called to order at 6:30pm by Chairman Jim Strago.

**Public Comment:**

None

**Consent Agenda Items:**

- **Meeting Minutes** – Approval of Meeting Minutes.
- **Consent Agenda** – Approval of Accounts Payable and Monthly Payroll.
- **Membership Business Meeting** – Next meeting; September 9, 2014.
- **Protecting District Assets – VFIS** – Next meeting August 26, 2014; November 4, 2014.

**Old Business:**

- **Architect Agreement** – Commissioner Nordstrom will contact Rice Fergus Miller regarding project postponement.
- **Employment Agreements** – Decision made to continue postponement for upcoming Workshop.

**New Business:**

- **Surplus Equipment** – Chief Hots provided list of surplus items and resolution for Commissioners review and approval. Discussion regarding storage. Decision made to approve surplus items and resolution and Resolution.
- **Challenge Coins** – Discussion regarding purchase and distribution.

**District Secretary Reports:**

- **Retreat** - Wendy provided update regarding Spring Retreat.
- **Credit Cards** – Wendy provided update regarding options for District credit cards. Decision made to obtain three cards (Chief, Assistant Chief and District Secretary).

- **Finance** – Wendy provided update. Discussion regarding Investment Account. Decision made to transfer \$40k from cash account to investment account. Wendy will request transfer of funds.

**Assistant Chief Reports:**

- **Nelson** – Assistant Chief Bates reported on fuel tank capacity - 530 gallons average

**Chief Reports:**

- **Updates Included:**
  - Call Review – MVC
  - Hose & Ladder Testing – May
  - SCBA/HEPA Fit Test - May
  - TE-49 – Maintenance & Repairs
  - Fleet - Inspections and DOT Testing
  - Pictures
  - FIT For Duty Policy
  - Safety Meeting Schedule
  - Practice Burn
  - Recruit Academy – Bull Dog Award presented to Ed Taft
  - Oso Search & Rescue Volunteer Appreciation Day – Space Needle
  - County Fire Chiefs – Supporting Firefighters

**Executive Session:**

None

**Cash TB Summary:**

- **Cash Account** – \$507,456
- **Investment account** – \$544,015

**Approval of Monthly Payroll:**

- **Monthly Payroll Submitted** - \$8,640

**Approval of Current Monthly Bills:**

- **Bills Submitted** – \$19,364

**Warrant No.**

1811778 - 1811796

**Meeting Schedule:**

The next monthly Commissioner Meeting is scheduled for Thursday, June 12, 2014 @ 6:30pm, at Station 49; 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Meeting Adjourned:** 7:57pm

**Recorder:** Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement  
Snohomish County Fire Protection District No. 21

*“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”*