



Snohomish County Fire District 21
www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners Workshop was held at 6:30pm on Thursday, May 22, 2014 at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Jim Strago Chairman, Dan Britton and Eric Nordstrom

Additional Attendees Included: Chief Travis Hots, Assistant Chief Braden Bates, and District Secretary & Finance Officer Wendy Britton

Meeting Called to Order:

The meeting was called to order at 6:30pm by Chairman Jim Strago.

Consent Agenda Items:

- **Meeting Minutes** – Approval of meeting minutes.

Unfinished Business:

- **Policy Review** –
 - a. **Apparatus Inspection, Testing, Repair, and Maintenance** - Decision made to adopt and approve policy.
 - b. **Fit for Duty** – Decision made to adopt and approve policy.
 - c. **FFRS** – Decision made to adopt and approve policy.
- **Employment Agreements** – Review and discussion regarding Employment Agreement for Assistant Chief. Wendy will make changes as noted and send update for Commissioners review and approval.
- **Architect Agreement** – Commissioner Nordstrom contacted Rice Fergus Miller regarding suspension of agreement. Commissioner Nordstrom made arrangements for firm to present during upcoming Retreat.
- **Spring Retreat** – Decision made to reschedule for July 11-13, 2014. Wendy will make necessary arrangements.

Draft Agenda Items

- Day-time staffing
- Uniforms
- EMS/Fire Contracts
- Levy Lid Lift
- Strategic Plan Update
- Capital Facilities and Apparatus Replacement plans
- Consolidation
- Contract Extensions

- Operating Budget
- Electronic Records Management System – New World Systems
- Volunteer Reimbursement for extended periods of time
- Station Renovations
- Pierce

Chiefs Report:

- Call Review
- Hose Ladder Testing
- ServiceMaster – Flooring
- Lions Club – Water Rescue
- Practice Burn
- Apparatus Repair Shops
- First Responder Recognition Day
- Williams Pipeline

Executive Sessions:

None

Meeting Adjourned: 8:21pm

The next Commissioners Workshop is scheduled for Thursday June 26, 2014 @ 6:30pm, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”