



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 1830 on Thursday September 10, 2015 at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Chairman Jim Strago, Commissioner Dan Britton and Eric Nordstrom

Additional Attendees Included: District Fire Chief Travis Hots, Assistant Chief Bates, Assistant Chief Stocker, and District Secretary Wendy Britton

Meeting Called to Order:

The meeting was called to order at 1830 by Chairman Strago.

Special Guests and Presentations:

None

Public Comment:

None

Consent Agenda Items:

- **Agenda** – Approval of the Agenda.
- **Minutes** – Approval of previous meeting minutes.
- **Finance** – Approval of finance reports, accounts payable, and payroll.
- **Protecting District Assets** – VFIS Quarterly Meeting Schedule (11/3). Discussion regarding August meeting; Gordon to invite additional Districts to join VFIS; Back-in accident – reminder to have spotter.
- **Sno-Isle** - Discussion regarding District 21 hosting 10/1/15 Sno-Isle Meeting.

Old Business:

- **City of Arlington** – Attorney provided settlement offer to City of Arlington. Discussion pertaining to proposal, statistics, and payment.

New Business:

- **Fixed asset/Inventory Policy** – Discussion regarding barcode scanning, data entry, and asset/inventory management. Decision made to approve and adopt policy.
- **District Secretary Reports:**
- Annual Reimbursement – Decision made to continue to processing annually.
- 2012-2014 audit update.

Chief Reports:

• **Updates Included:**

- 582 calls to-date; 525 in-District (Wildland, state mobilization & wind storm) Discussion regarding community support. Attorney general is evaluating temporary employment agreement to support volunteer services and reimbursement.
- PUD – LED light upgrade & funding
- A49 - Anticipated delivery by November
- WSRB – Chief provided overview. Rating reduced from 8 to 5 effective 9/1/15. Resulting in significant insurance savings for local homeowners & renters.
- VFIS Insurance audit – October
- Evening Coverage – Decision made to expand duty crew coverage to include evening coverage effective 10/1/15.

Executive Session:

None

Cash TB Summary:

- **Cash Account** – \$392,280
- **Investment account** – \$830,297

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$14,577

Approval of Current Monthly Bills:

- **Bills Submitted** – \$229,883

Warrant No.

1874847 - 1874872

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for 1830 Thursday October 8, 2015, at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 1902

Recorder: Wendy Britton, District Secretary

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"