



Snohomish County Fire District 21

www.FireDistrict21.com
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The Board of Commissioners meeting was held at 6:30 p.m. on Thursday August 23, 2012, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional attendees included: District Secretary & Finance Officer Wendy Britton, Chief Rick Isler, and Assistant Chief Branden Bates

Meeting Called to Order:

The meeting was called to order at 6:45 p.m. by Commissioner Jim Strago Chairman.

Unfinished Business:

- **Strategic Plan** – Review and discussion regarding timelines. Decision made to approve accordingly.
- **RFQ** – Review Architectural and Engineering Scope of Services and Fee Proposal.
- **Reader Board & Highway Signs** – Permits are in process and supplies have been purchased for highway signs. Reader board installation has been postponed due to pending permit for fuel tank move.
- **Information Systems** – Website remains under construction. Discussion regarding review of draft IT Policy during upcoming workshop.
- **Storage Unit** – RFQ (Request for Qualifications) received and pending review. Decision made to form a selection committee (Eric, Rick, and Jim) to proceed accordingly.
- **City of Arlington** – Discussion regarding updates to worksheet.
- **Building Maintenance** – Decision made to move fuel tank to NW corner of building. Eric will complete site plan for permit. Decision made to proceed with painting interior and exterior. Further discussion regarding carpet and laminate selection.
- **Budget** – Discussion regarding updates to worksheet.

Executive Session:

- 8:45 p.m. – 9:15 p.m.
Property Acquisition

Meeting Adjourned: 7:00 pm

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”