



Snohomish County Fire District 21

Board of Commissioners:

Eric Nordstrom
Dave Safford
Rick Isler

Fire Chief:

Chad Schmidt

Board Secretary:

Chad Schmidt

12131 228th St NE, Arlington, WA 98223

Station: (360) 435-3311

Fax: (360) 403-7191

www.FireDistrict21.com

The Board of Commissioners workshop was held at 1830 on Monday, August 28, 2017, at Station 49, 12131 228th Street NE, Arlington, WA 98223.

Attendees: Chairman Eric Nordstrom, Commissioners Dave Safford and Rick Isler, Fire Chief Chad Schmidt, Executive Assistant Darla Tiner. Seven Citizens were present.

Call to Order: The meeting was called to order at 1834 by Chairman Nordstrom

Flag Salute: The flag salute was led by Fire Chief Schmidt

Introduction of Special Guests: Recently hired Executive Assistant Darla Tiner was introduced.

Public Comment: Request to post scheduled meetings somewhere besides the reader board. The Chief also advised that the meeting agendas will be posted on the District's website in the near future.

Approval of Minutes:

Approval of August 14, 2017, regular meeting minutes – Postponed until next meeting.

Approval of August 18, 2017, special meeting minutes -

Commissioner Safford made a motion to approve the August 18, 2017, special meeting minutes; Chairman Nordstrom seconded. Motion carried by unanimous vote.

Old Business:

- Offer for purchase of property -

New Business:

- Property Items:
 - RFQ (request for qualifications) – Discussion held. District will solicit bids in local paper and on District's website for new fire station.
Commissioner Safford moved to authorize Chairman Nordstrom to obtain a boundary survey quote from Cascade Surveying; Commissioner Isler seconded. Motion carried by unanimous vote.
 - Critical Areas & Survey Consultants – Discussion held. Chief Schmidt will handle getting a perk test completed.
Commissioner Isler moved to locate a company to perform a critical area and survey for the newly purchased property on McElroy; Commissioner Safford seconded. Motion carried by unanimous vote.
 - Water Main Extension – Discussion held. Chairman Nordstrom will pursue this area of work with the PUD.



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- Station Number – Chief Schmidt spoke with Chief Halverson of xxxx regarding the use of station number 50 that they are not currently using but are holding in reserve. Waiting for a response.
- RFA Update – Letter to the City – Discussion held regarding proposed staffing changes by the newly formed RFA that includes the City of Arlington. The paramedic change would adversely affect District #21 and other local agencies. It was the consensus of the Board to send a letter to the RFA on Friday, September 1, stating the District's and other agencies' concerns.

Chief Schmidt proposed the use of the Cushman Model to help with budgeting and staffing planning. The District would partner with North County Regional Fire Authority to purchase the program at a cost of \$1,250.00 for the District.

Commissioner Isler moved to partner with North County Regional Fire Authority for the purchase of the Cushman Staffing and Budgeting Module at a cost of \$1,250.00 to the District; Commissioner Safford seconded. Motion carried by unanimous vote.

- 2018 City Contract – ALS & Fire Services – District #21 has negotiated a contract with the City of Arlington to handle our own BLS transports starting in 2018. Cascade Hospital will be the main transport destination. District attorney is currently reviewing the contract before signing.

Question was asked about how well the Volunteer Firefighter response is on calls. Chief Schmidt stated that it is real good. Also, he just put two Volunteers into an EMT class.

Commissioner Reports:

- VFIS (8/22, 11/7) – Commissioner Safford gave a report. Question asked if the District is monitoring total hours worked by employees who also work for other agencies. Chief Schmidt said that they are being monitored and explained the process.
- Financial – Next month's workshop will be a budget meeting. Chief Schmidt will ask Tribal agencies for financial assistance for some projects/purchases. He proposed building two bedrooms for firefighters, and will use the Community Center for meetings and training. Is currently seeking bids for the bedrooms.

Executive Session: None

Announcements: Commissioner Safford will be absent from the September 11, 2017, meeting due to personal travel.



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Adjournment: Commissioner Isler moved to adjourn the meeting at 8:20pm; Commissioner Safford seconded. Motion carried by unanimous vote.

Commissioner Nordstrom

Commissioner Safford

Commissioner Isler

Fire Chief/Board Secretary Schmidt