



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, February 14, 2013, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional attendees included: Chief Rick Isler, Assistant Chief Branden Bates, District Secretary & Finance Officer Wendy Britton, and Drew Bono

Meeting Called to Order:

The meeting was called to order at 6:30pm by Commissioner Jim Strago Chairman.

Public Comment:

Consent Agenda Items:

- **Meeting Minutes** – Approval of January 10, 2013, meeting minutes.
- **Consent Agenda** – Finance review and approval of Accounts Payable and Payroll. Discussion regarding education requirements and reimbursement.
- **Membership Business Meeting** – Next meeting will be held April 9, 2013. Discussion regarding completion of VFIS beneficiary forms.
- **Protecting District Assets – VFIS** – No report. Next meeting will be held April 23, 2013.

Old Business:

- **Highway Signs** – Highway sign installation is reaching completion – Five remaining.
- **Website** – Design is complete & site maintenance. Information regarding site maintenance will be provided to Eric, Branden, and Drew.
- **Information Systems** – Drew reviewed current status and next steps to include software acquisition.
- **City of Arlington** – Discussion regarding ESCI data request. Decision made to schedule a special meeting to review request and plan accordingly. Commissioners appointed Rick as lead contact for study.

- **Building Committee** – Discussion regarding postponement of future meetings pending land acquisition.
- **Public Meeting** – Decision made to schedule a public meeting within the South side of the District in February or March. Jim will proceed with making arrangements accordingly.
- **R49** – Discussion regarding final cost associated with repairs

New Business:

- **VFIS** – Discussion regarding District representation. Decision made to have Dan participate in future meetings and provide updates accordingly.

District Secretary Reports:

- **Meeting Schedule** – Commissioners signed resolution.
- **Refund** – Labor and Industries issued a refund in the amount of \$1,153.86 due to previous payment made as requested prior to the determination of exempt status.

Chief Reports:

- **Accidents or Injuries** – No accidents or injuries to report.
- **Volunteer Firefighter Updates** – None
- **MRB** – No report
- **Safety** – No report
- **Affiliation Agreement** – Rick provided copy of agreement. Decision made to participate in affiliation.
- **Radio** – Rick provided update regarding programming and updates.
- **SCBA** – Bottles received from OSO.
- **WA Survey & Rating Bureau** - Rick received a request for information based on an inquiry the bureau received from past Commissioner John Jacobson.
- **Fuel Tank** – Rick provided an update.
- **Media** – Rick provided an update from seminar.
- **ESCI** – Rick provided update regarding District 15 leadership transitions.

Executive Session:

- None

Cash TB Summary:

- **Cash on hand** – \$176,232
- **Investment account** – \$543,112

Approval of Monthly Payroll:

- **Monthly Payroll Submitted - \$11,694**

Approval of Current Monthly Bills:

- **Bills Submitted – \$56,653**

Warrant No.

1748166 - 1750238

Meeting Adjourned: 8:33 pm

The next monthly Commissioner Meeting is scheduled for Thursday, March 14, 2013 @ 6:30pm, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”