



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:36 p.m. on Thursday, February 9, 2012, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional attendees included: District Secretary & Finance Officer Wendy Britton, Chief Rick Isler, Assistant Chief Branden Bates, Ken McDannald, and Steve Nemnich

Meeting Called to Order:

The meeting was called to order at 6:30 p.m. by Commissioner Jim Strago Chairman.

Public Comment:

- None

Consent Agenda Items:

- **Meeting Minutes** – Approval of the meeting minutes from January. Decision made to further modify position title of District Secretary to District Secretary & Finance Officer.
- **Consent Agenda** – Review and approval of Accounts Payable and Payroll. Inquiry regarding reimbursement for Assistant Chief. Commissioners referenced decision previously made to reimburse Assistant Chief for response to calls effective November 1, 2012. Discussion regarding postponement of participation in SERS meetings for the time being. EMS meetings will be held on a quarterly basis in 2012.
- **Membership Business Meeting** – Decision made to attend Association Business Meeting on a quarterly basis. Next meeting is scheduled for April 10, 2012. Decision made to solicit input from Association regarding topics for discussion.

Old Business:

- **Table and Chairs** – Branden and Rick continue to research purchase options.
- **BLS Transport** – Branden researched options to obtain transport license. Findings included requirement for district to have a transport vehicle. Decision made to postpone purchase of a transport unit at this time and further discuss during Strategic Planning session.

- **Reader Board & Highway Signs** – Discussion regarding purchase options, permit fees, etc. Decision made to proceed with purchase and installation according to proposals submitted by Dan and Eric. Eric will provide Wendy with specifics to contact County accordingly.

New Business:

- **District Coverage** – Discussion regarding daytime response. Branden inquired about the proposal he submitted for review of his position. Rick addressed coverage is being met based on Volunteer Department coverage expectations. Decision made to discuss future coverage needs during Strategic Planning session.
- **Surplus Equipment** – Decision made to clean premises and surplus outdated equipment such as hose, tires, radios, pagers, etc in the first quarter of 2012. Rick will present list of items to Wendy. Wendy will draft resolution accordingly.

District Secretary Reports:

- **WFOA** – Decision made to forgo annual membership renewal.
- **Retreat** – Decision made to reschedule retreat planning session – March 2nd.

Chief Reports:

- **Accidents or Injuries** – Three reported accidents/injuries reported during the month of January.
- **Volunteer Firefighter Updates** – No report
- **MRB** – Discussion regarding probationary period for two new members.
- **Safety** – No report
- **Paging** – Discussion regarding Scope vs. Motorola pagers and need to reprogram pagers based on desire to separate codes for paging and siren signals.

Executive Session:

- 8:00 pm – 8:10 pm
Employee Performance

Cash TB Summary:

- **Cash on hand** – \$174,000
- **Investment account** – \$442,388

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$8,576

Approval of Current Monthly Bills:

- **Bills Submitted** – \$19,599

Warrant No.
1690130 - 1690151

Meeting Adjourned: 9:05 p.m.

The next monthly Commissioner Meeting is scheduled for Thursday, March 8, 2012 @ 6:30 PM, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”