



## Snohomish County Fire District 21

*www.FireDistrict21.com*  
12131- 228<sup>th</sup> St. NE, Arlington, WA 98223  
Fire Station: (360) 435-3311  
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 1830 on Thursday January 14, 2016 at Station 49, 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Commissioner's in Attendance:** Chairman Jim Strago, Commissioner Dan Britton and Eric Nordstrom

**Additional Attendees Included:** District Fire Chief Travis Hots, Assistant Chief Branden Bates, District Secretary Wendy Britton, Captain Rob White, Drew Bono, and Rick Isler

**Meeting Called to Order:**

The meeting was called to order at 1830 by Chairman Strago

**Special Guests and Presentations:**

None

**Public Comment:**

None

**Consent Agenda Items:**

- **Agenda** – Approval of the Agenda.
- **Minutes** – Approval of November meeting minutes.
- **Finance** – Approval of finance reports, accounts payable, and payroll.
- **Protecting District Assets** – VFIS Quarterly Meeting Schedule (4/26, 8/23, 11/1).

**Old Business:**

- **Surplus Equipment** – Unanimous decision made to approve resolution.
- **Collaborative Interlocal Agreement** – Unanimous decision made to approve resolution.
- **City of Arlington** – Chief Hots provided update regarding DOH correspondence requesting agencies negotiate and abide by verified trauma area licensing requirements. Discussion regarding pending FCS study results and holding pattern. Legal counsel recommends District 21 continue to remain in holding pattern to give the City of Arlington more time to review the FCS study results. Chief Hots also recommends remaining in holding pattern at this time to see what the FCS study captures for cost comparisons. City Council meeting has been scheduled to discuss FCS study results.

- State law resolved that DOH and AGO not get involved in the level of payment the City of Arlington feels they are entitled to. DOH and AGO concerns are with regards to the service being provided. Discussion regarding District 21 covering EMS expense within our District and that we're not obligated to pay the City what they feel they are entitled to from our EMS levy funds.

Discussion regarding request for the City of Arlington to release verified trauma area as of January 1, 2016. The City continues to provide BLS transport service within our District and on their own accord, without compensation and at their own liability. District 21 wants to continue ALS work with the City. However, District 21 should have the flexibility to decide who provides service within our geographical area to ensure closest available resources are utilized. State laws contradict one another and need to be fixed at a global level.

Discussion regarding As of Jan 1<sup>st</sup> 2016 to no longer request the City of Arlington respond for BLS service in District 21 and place all liability and risk upon them if they choose to continue to do so.

Unanimous decision made to confirm and ratify that the Board of Commissioners has not authorized or consented to the City of Arlington providing BLS transport services within the boundaries of the District beyond December 31, 2015 as stated in our legal counsel's letter to the Arlington City attorney dated December 24, 2015.

- **BLS Transports** – Pending City of Arlington negotiations.

#### **New Business:**

- **January Workshop** – Unanimous decision made to cancel. Wendy will post notice accordingly.
- **2016 Retreat Schedule** – Unanimous decision made to address at next regularly scheduled Commissioners meeting.
- **WFCA Seminars** – Decision made for Commissioner Strago, Commissioner Nordstrom and District Secretary to participate. Wendy will complete registrations accordingly.
- **District Fire Chief Interlocal Agreement** – Unanimous decision made to approve interlocal agreement.

### **District Secretary Reports:**

Request submitted for State Auditors to provide exit review during February's regularly scheduled Commissioners meeting.

### **Chief Reports:**

#### **• Updates Included:**

- 877 calls – 2015, 111 mutual aid. 2016; 44 calls to-date
- Staff working on EMS license renewal
- A/C Stocker providing lateral entry orientation in February
- Facebook advertisements - receiving great response
- Massive boost looking for volunteer firefighters throughout the region. Next big push will be for entry level. Proposal in process for Lieutenant from District 26 to host recruit academy for local fire districts. Gold Bar is no longer offering academy.
- Incident Management Team – Drew provided overview of symposium he was asked to attend. He is now a member of the Incident Management Team Board.
- Internet & phone upgrades made at station 68 & 49.
- Purchased refurbished Panasonic Toughbooks for E49, TE 49 & Escape
- New World upgrades underway
- Consolidation Study – Working with Chief Strotz. Plan to present to BOC within 90 days
- Recommend aggressively looking for property on South end of District. Need to establish presence and give citizens same service. Desire to establish temp fire station with administrative building. Commissioners expressed desire to discuss logistics at future date.
- SCBAs replacement - Regional grant submission tomorrow

### **Executive Session:**

- Review performance of an employee; RCW 42.30.110(1)(g)
  - Reconvene 2015; No action taken

### **Cash TB Summary:**

- Cash Account – \$389,904
- Investment account – \$690,776

### **Approval of Monthly Payroll:**

- Monthly Payroll/Reimbursement - \$19,685

### **Approval of Current Monthly Bills:**

- Bills Submitted – \$18,465

**Warrant No.**

1892150 – 1892175

### **Meeting Schedule:**

The next monthly Commissioner Meeting is scheduled for 1830 Thursday February 11, 2016 at Station 49; 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Meeting Adjourned:** 2016

**Recorder:** Wendy Britton, District Secretary

Board of Commissioners Mission Statement  
Snohomish County Fire Protection District No. 21

*"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"*