



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30 p.m. on Wednesday January 11, 2017 at Station 49, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Chairman Eric Nordstrom, Commissioner Dan Britton, and Commissioner Jim Strago.

Additional Attendees Included: Interim Chief Branden Bates, District Secretary Wendy Britton, Captain Kraski, Captain White, Dave Safford, Doug Schmidt, Chad Schmidt, Marion Taylor, Rick Isler, Lon Langdon, Craig Lutz, Ed Taft, Scott Hillis and Chief Cooper.

Meeting Called to Order:

The meeting was called to order at 6:30 p.m. by Chairman Nordstrom.

Special Guests and Presentations:

Bob Merit None

Consent Agenda Items:

- **Agenda** – Approval of the Agenda.
- **Minutes** – Approval of meeting minutes.
- **Finance** – Approval of finance reports, accounts payable, and payroll.
- **Protecting District Assets** – VFIS Quarterly Meeting Schedule (4/25, 8/22, 11/7).

Public Comment:

Mr. Lutz expressed concern regarding call response and requested investigation with written response from the Board of Commissioners. Chairman Nordstrom requested Mr. Lutz follow up with Interim Chief Bates.

Citizen inquired about monthly payroll. Chairman Nordstrom advised documents available through public disclosure request.

Captain White submitted letter to Board with requests for consideration regarding; drills, training, and volunteer reimbursement.

Old Business:

- **Employment Agreements** – Commissioner Strago advised District Fire Chief agreement pending attorney review and District Secretary in process with. Decision made to finalize during next regularly scheduled workshop. Assistant Chief Bates agreement will be established with the appointment of District Fire Chief.
- **District Fire Chief Selection Process** – Decision made to have Wendy distribute copies over the weekend for Commissioners review prior to Special Meeting to be held at 6pm on Monday January 16, 2016. Decision made to involve neighboring Chief in interview process. Decision made to honor code of silence until which time a decision is made; Wendy will distribute to candidates.

- **Navy Base Mutual Aid Agreement** – Interim Chief Bates advised response pending and will follow up.
- **Information Systems** – Wendy provided status update. Decision made to evaluate Website status.

New Business:

- **Volunteer Reimbursement** – Decision made to finalize during January Workshop.
- **Annual Report** – Decision made to establish District Annual Report.
- **2017 Retreat** – Decision made to schedule retreat to be held on March 11, 2017.

Chief Reports:

- **Updates Included:**
 - Transition from ERS to ESO reporting systems.
 - New volunteer updates.
 - Drill nights to resume Tuesday evenings from 6 – 8
 - Bunker gear ordered
 - ATV Inter-local Agreement with District 24

District Secretary Reports:

- WFOA annual registration
- Snure Seminar – Strago
- WFOA – 6/3 Nordstrom

Executive Session:

The Chair announced an executive session pursuant to RCW 42.30.110(1)(f) to receive and evaluate a complaint brought against a public officer or employee. The executive session will be for 30 minutes: 7:50 p.m. - 8:20 p.m.; extension 10 minutes 8:30 p.m.

No action taken

Cash TB Summary:

- **Cash Account** – \$407,852
- **Investment account** – \$700,346

Approval of Monthly Payroll:

- **Monthly Payroll** - \$23,135

Approval of Current Monthly Bills:

- **Bills Submitted** – \$28,921
Warrants - #1937278 – 1937292

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for 8:30 p.m. Wednesday February 8, 2017 at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 7:57 p.m.

Recorder: Wendy Britton, District Secretary

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"