



## Snohomish County Fire District 21

*www.FireDistrict21.com*  
12131- 228<sup>th</sup> St. NE, Arlington, WA 98223  
Fire Station: (360) 435-3311  
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30pm on Thursday, July 8, 2013, at the Arlington Heights Fire Station, 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Commissioner's in Attendance:** Jim Strago Chairman, Dan Britton, and Eric Nordstrom

**Additional Attendees Included:** Chief Rick Isler, Assistant Chief Branden Bates, District Secretary & Finance Officer Wendy Britton, Dave and Carol Safford.

**Meeting Called to Order:**

The meeting was called to order at 6:30pm by Commissioner Jim Strago Chairman.

**Public Comment:**

Dave Safford expressed dissatisfaction regarding report received, shared information pertaining to public meeting act, and obtained information he would like to share with Commissioners.

Commissioners will include topic as agenda item for upcoming workshop.

**Consent Agenda Items:**

- **Meeting Minutes** – Approval of May meeting minutes.
- **Consent Agenda** – Finance review and approval of Accounts Payable and Payroll.
- **Membership Business Meeting** – Next meeting will be held July 9, 2013.
- **Protecting District Assets – VFIS** – Discussion regarding quarterly meeting. Next meeting will be held August 27, 2013.

**Old Business:**

- **ESCI** – Preliminary report will be issued to departmental Chief's. Final report-out is scheduled for July 31, 2013.
- **Property Acquisition** – Pending additional response and ESCI results.
- **Building Committee** – Pending ESCI results.
- **Tuition Reimbursement** – Decision made to include as Workshop Agenda item. Wendy will provide copies of the draft agreements.

- **Assistant Chief Job Description & Employment Agreement** – Review and discussion pertaining to Assistant Chief's Job Description/Employment Agreement. Decision made for continuation of review and further discussion during scheduled Workshop.
- **Bank Card Policy** – Review and approval of Policy.
- **Policy Updates** – Discussion regarding SOP revisions.

**New Business:**

- **Commissioner Compensation** - Acknowledgement of Commissioner Compensation increase from \$104 to \$114 effective July 1, 2013.
- **Skagit County District No. 3** – Decision made to schedule a site visit and informational meeting. Eric will coordinate.
- **BLS Transport License District No. 16** – Discussion regarding transport license requirements and availability.

**District Secretary Reports:**

- **September Meeting** – Decision made to reschedule regularly scheduled meeting from September 12, 2013 to September 6, 2013.

**Chief Reports:**

Rick provided updates regarding operations, parking lot repairs, Jordan Road, Fly In, and Jim Creek Road closures.

- **Accidents or Injuries** – TE49 federal damage. Casing will be replaced accordingly.
- **Volunteer Firefighter Updates** – No report
- **MRB** – No report
- **Safety** – No report

**Executive Session:**

None

**Cash TB Summary:**

- **Cash Account** – \$274,437
- **Investment account** – \$543,514

**Approval of Monthly Payroll:**

- **Monthly Payroll Submitted** - \$18,138

**Approval of Current Monthly Bills:**

- **Bills Submitted** – \$22,392

**Warrant No.**

1768705 – 1770608

**Meeting Adjourned:** 8:28 pm

The next monthly Commissioner Meeting is scheduled for Thursday, August 8, 2013 @ 6:30pm, at Station 49; 12131 228<sup>th</sup> Street NE Arlington, WA 98223.

**Recorder:** Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement  
Snohomish County Fire Protection District No. 21

*“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”*