



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30 p.m. on Thursday, November 08, 2012, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional attendees included: District Secretary & Finance Officer Wendy Britton, Chief Rick Isler, Drew Bono, Steve Nemnich, and Ken McDannald

Meeting Called to Order:

The meeting was called to order at 6:33 p.m. by Commissioner Jim Strago Chairman.

Public Comment:

John Jacobson expressed his disappointment in the amount of funds not being contributed to the south side of the district. Website established (not yet published) and document submitted to Commissioners for review. Request for release of information submitted.

Consent Agenda Items:

- **Meeting Minutes** – Approval of October and November minutes.
- **Consent Agenda** – Finance review and approval of Accounts Payable and Payroll. Discussion regarding E49 and repairs.
- **Membership Business Meeting** – . Next meeting will be held January 8, 2012.
- **Protecting District Assets – VFIS** – Discussion regarding reduction in Premium for 2013. Commissioners recognized all for safety precautions to ensure well being of all. District 28 will join group in 2013.

Old Business:

- **Reader Board & Highway Signs** – Installation of power for reader board sign is pending fuel tank move. Highway sign installation is in progress; Seven highway signs have been installed thus far.
- **Website** – Design in progress. Go live planned for next week.
- **U49 Damage** – Safety committee determined accident was preventable and submitted a request for additional training for membership. Rick will provide Commissioners with a copy of the accident report to review.

- **New Recruit Academy** – Rick will follow up with Branden. Rick is establishing minimum criteria for EMS calls.
- **Information Systems** – Decision made for Jim to represent District regarding IT needs. Wendy will complete resolution for approval of IT policy.
- **City of Arlington** – Discussion regarding potential costs associated with ESCI's Scope of Work. Update pending; November 13, 2012.
- **Building Committee** – Discussion regarding potential land acquisitions. Decision made to conduct further conversation within executive sessions as appropriate.
- **Budget Workshop** – Decision made to finalize budget November 29, 2012

New Business:

- **Daytime Coverage** – Discussion regarding coverage needs.

District Secretary Reports:

- **State Audit** – Wendy provided copy of previous audit report and current request for additional information. Decision made to schedule a special meeting/executive session to address requests for information as appropriate.

Chief Reports:

- **Accidents or Injuries** – None accidents or injuries to report.
- **Volunteer Firefighter Updates** – Discussion regarding new recruits.
- **MRB** – No report.
- **Safety** – Meeting posted.
- **Apparatus** – Tires purchased for TE-49.
- **Electrical Work** – Rick is in process of obtaining electrical bids for reader board with relocation of fuel tank.

Executive Session:

- 8:55 – 9:05

Cash TB Summary:

- **Cash on hand** – \$462,289
- **Investment account** – \$542,933

Approval of Monthly Payroll:

- **Monthly Payroll Submitted** - \$ 10,729
- **Annual Calls & Drills Payroll Submitted** - \$74,403

Approval of Current Monthly Bills:

- **Bills Submitted – \$ 25,108**

Warrant No.

1732928 - 1737003

Meeting Adjourned: 8:56 pm

The next monthly Commissioner Meeting is scheduled for Thursday, December 13, 2012 @ 6:30 PM, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”