



Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:30 p.m. on Wednesday November 9, 2016 at Station 49, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in Attendance: Chairman Jim Strago, Commissioner Dan Britton, and Commissioner Eric Nordstrom.

Additional Attendees Included: Interim Chief Branden Bates, District Secretary Wendy Britton, Captain Bono, Captain White, Dave Safford, Jim Welch, Chad Schmidt, Lon Langdon, Glen Martin, Marion Taylor, Randy Dobbins, and Rick Isler.

Meeting Called to Order:

The meeting was called to order at 6:30 p.m. by Chairman Strago.

Special Guests and Presentations:

None

Consent Agenda Items:

- **Agenda** – Approval of the Agenda.
- **Minutes** – Approval of meeting minutes.
- **Finance** – Approval of finance reports, accounts payable, and payroll.
- **Protecting District Assets** – VFIS Quarterly Meeting Schedule (4/25, 8/22, 11/7). Discussions regarding inclusion of Monroe District 7, 2017 rate increase of 3% and District cost, coverage amounts for Vehicle Schedule, and recommendation to video tape inventory and equipment.

Public Comment:

None

Old Business:

- **Surplus Equipment** – No bids received. Decision made to dispose of items at least cost to the District.
- **District Fire Chief** – Decision made to proceed with search for District Fire Chief. To be discussed during next regularly scheduled Workshop.
- **Employment Agreements** – Chairman Strago advised he will distribute modifications during the next regularly scheduled Workshop for review; Decision made to finalize in December for January 1, 2017 effective date.
- **NWIMT Pilot Program** – Decision made to not pursue program.
- **2017 Budget, Levy Certification and Resolutions** – Decision made to finalize during next regularly scheduled Workshop.
- **BLS Transport License** – Department of Health will be on site for inspection November 18, 2016 in preparation to issue transport license.

- **Community Task Force** – Commissioner Nordstrom will contact Bob Meritt to provide program presentation during next regularly scheduled Workshop.
- **Navy Base Mutual Aid Agreement** – Interim Chief Bates advised Navy is sending to legal counsel for review.

New Business:

None

Chief Reports:

- **Updates Included:**
 - HC49 – Currently at AirCore Aviation for repairs. Randy Dobbins advised he performed an evaluation of the hovercraft with Firefighter Jankowski and Captain Bono; provided recommendation for repairs and invoice with a request to have it forwarded to Interim Chief Bates. Chairman Strago asked Interim Chief Bates if he received the invoice. Interim Chief Bates advised he did not receive the invoice. Randy stated that he would email invoice to Interim Chief Bates. Chairman Strago requested apparatus repairs be complete by next week, returned to operations, and Interim Chief Bates ensure necessary repairs are done.
 - Bunker gear and uniforms are being ordered for shared volunteers. Chairman Strago asked how many; Interim Chief Bates advised 8-10 sets.

District Secretary Reports:

- **WA State Auditor’s Office** – Wendy provided update regarding extended audit.
- **Snolsle Education** – Wendy will complete educational request form for Spring Conference.
- **Snure Law Seminar** – Wendy provided copy of 2016 laws, administrative codes, and regulation updates.
- **Background Screening** – Wendy provided update regarding upgrade and modification to include nationwide healthcare search for EMT’s.

Executive Session:

None

Cash TB Summary:

- **Cash Account** – \$590,033
- **Investment account** – \$699,805

Approval of Monthly Payroll:

- **Monthly Payroll/ Annual Reimbursement** - \$29,874

Approval of Current Monthly Bills:

- **Bills Submitted** – \$17,971
- **Warrants** - #1932303 – 1932326

Meeting Schedule:

The next monthly Commissioner Meeting is scheduled for 6:30 p.m. Wednesday December 14, 2016 at Station 49; 12131 228th Street NE Arlington, WA 98223.

Meeting Adjourned: 7:23 p.m.

Recorder: Wendy Britton, District Secretary

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

“We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all”