Snohomish County Fire District 21

www.FireDistrict21.com
12131- 228th St. NE, Arlington, WA 98223
Fire Station: (360) 435-3311
Fax: (360) 403-7191

The Board of Commissioners monthly meeting was held at 6:36 p.m. on Thursday, January 12, 2012, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Commissioner's in attendance: Jim Strago Chairman, Dan Britton, and Eric Nordstrom

Additional attendees included: District Secretary & Finance Officer Wendy Britton, Chief Rick Isler, Assistant Chief Branden Bates, Ken McDannald, and Steve Nemnich,

Meeting Called to Order:
The meeting was called to order at 6:30 p.m. by Commissioner Jim Strago Chairman.

Public Comment:

- Inquiry regarding attendance at Association Business Meeting.

Consent Agenda Items:

- **Meeting Minutes –** Approval of the meeting minutes from December 2011.
- **Finance Review –** Review and approval of Accounts Payable and Payroll.
- **Membership Business Meeting –** Decision made to attend Association Business Meeting on a quarterly basis.

Old Business:

- **Table and Chairs –** Branden presented quote from Office Depot. Commissioners requested additional quotes for comparison. Branden and Rick will continue research.
- **Retreat –** Decision made to schedule a retreat planning session - January 19th.
- **BLS Transport –** Discussion regarding options to obtain transport license. Commissioners requested Branden research options and present findings accordingly.
- **Fire Levy –** Decision made to include this as a topic for discussion during Strategic Planning session.
- **Reader Board & Highway Signs –** Decision made to continue researching purchase options.

New Business:

- **Oath of Office –** Eric Nordstrom was sworn into office as Fire District 21 Commissioner position 3, for a 6-year term.

- **Commissioner Resolution –** Unanimous decision made for Commissioners to continue serving as Volunteer Firefighters for Snohomish County Fire Protection District No. 21.

- **Storage –** Decision made to research potential building options and include topic as a discussion item during Strategic Planning session.

- **Surplus Equipment –** Decision made to clean premises and surplus outdated equipment such as hose, tires, radios, pagers, etc in the first quarter of 2012. Rick will present list of items to Wendy. Wendy will draft resolution accordingly.

- **IT Policy/Email –** Commissioners established new email addresses:
  Commissioner Jim Strago [commissionerstrago@firedistrict21.com]
  Commissioner Dan Britton [commissionerbritton@firedistrict21.com]
  Commissioner Eric Nordstrom [commissionernordstrom@firedistrict21.com]

  Decision made to purchase Norton Antivirus protection for all District computers. Wendy and Eric will install accordingly.

- **HB 2141 –** Decision made to attend Legislative session January 25th.

District Secretary Reports:

- **Contact Updates/Business Cards –** Obtained current contact information. Wendy will order new business cards and update contacts accordingly.

- **Uniforms –** Decision made to purchase standard uniform for Eric and Shirts for Board members.

- **Nelson Distributing –** Approval of annual certification for state use.

- **WFCA –** Decision made to forgo annual membership renewal.

- **ROI –** Discussion regarding request for release of information.

Chief Reports:

- **Accidents or Injuries -** No accidents or injuries to report.

- **Volunteer Firefighter Updates –** No report

- **MRB –** No report

- **Safety –** No report

- **Regional Grant –** Decision made to approve interlocal agreement. Branden obtained Tribal grant in the amount of $41,000 for extrication equipment.

- **Mechanical Service Agreement -** Decision made to approve interlocal agreement.

Executive Session:
None

Cash TB Summary:
- **Cash on hand –** $202,092

- **Investment account –** $442,344

.**Approval of Monthly Payroll:**
- **Monthly Payroll Submitted -** $11,098

Approval of Current Monthly Bills:
- **Bills Submitted –** $22,543

Warrant No.
1684150 - 1684265

Meeting Adjourned: 9:05 p.m.
The next monthly Commissioner Meeting is scheduled for Thursday, February 9, 2012 @ 6:30 PM, at the Arlington Heights Fire Station, 12131 228th Street NE Arlington, WA 98223.

Recorder: Wendy Britton, District Secretary & Finance Officer

Board of Commissioners Mission Statement
Snohomish County Fire Protection District No. 21

"We aspire to serve our community with professionalism, honesty and integrity by building a firm foundation that provides safety and security for all"