

SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Board of Fire Commissioners Regular Meeting
Monday, September 10, 2018 @6:30 p.m. @Station 49
12131 228th Street NE, Arlington, WA 98223

Call to Order: The meeting was called to order at 6:30 p.m. by Chairman Nordstrom.

Attendees: Chairman Eric Nordstrom, Commissioners Dave Safford & Ed Taft, Fire Chief Chad Schmidt and Executive Assistant Darla Tiner. There were 2 Crew and 6 Citizens present.

Flag Salute: The flag salute was led by Commissioner Safford.

USDA Loan Program – Discussion regarding the Dept. of Agriculture's loan program for Station 50. Possible Project Manager for the new station Vicki Cargile.

Special Guest Speaker – Darla O'Connor of USDA – Ms. O'Connor explained the loan program and the process involved.

Public Comment: None

Consent Agenda:

- 1) Approval of minutes from August 13, 2018, Regular meeting
- 2) Payroll: July = \$37,615.32
- 3) Financials: \$12,100.32

Commissioner Taft made a motion to approve the Consent Agenda items 1–3 as presented; Commissioner Safford seconded. Motion carried by unanimous vote.

Old Business:

City Contract –

- Discussion held regarding EMS fees with the City. Chief Schmidt wants to ensure fees paid to the City go towards fire operations.
- Meeting to be held on September 17, 2018, from 1:00 pm to 4:00 pm with the City and NCRFA and Unions regarding contract for services, and possible eventuality of merger. Commissioner Safford will join Chief Schmidt at this meeting.
- Meeting with Oso, Darrington and Silvana fire departments on September 26, 2018, from 10:30 am – noon to discuss EMS fees.

Station 50 –

- The new Station's number designation of 50 will be officially confirmed by the Snohomish County Chiefs soon.
- Chairman Nordstrom gave an update on the water line project. Need to get the environmental review done.

New Business - USDA Loan Program – Chief Schmidt will check with the District's attorney regarding the potential length of the USDA loan.

Hiring Process –

- Chief Schmidt gave an update. Testing will be on September 27, 2018.
- Still waiting to hear if the District will be awarded the SAFER Grant.
- Potential plans to share firefighters with the City will need to be agreed upon by both Unions.

2019 Budget –

- Chief Schmidt discussed the preliminary 2019 budget which will be put into the Cushman model to view different potential options. Asked for input from the Board.
- Gave the Board several fire department union contracts as examples to help prepare for the unionization of District #21 fulltime employees.
- Chief will work on the wage schedule for the fulltime employees.
- Chief discussed proper categorization of personnel – volunteer shifts vs. part-paid. Would still keep all in-District personnel as volunteers.
- Decision to hold Budget Workshop on September 22, 2018, from 9:00 am – noon at Station 49.

Chief/Secretary Reports:

- State Audit has started. All requested documents sent to Auditor.

Commissioner Reports:

- Commissioner Safford reported on the VFIS meeting. Talk concerned verifying age of tires purchased for District vehicles
- Red Card Training – RCW covers the training requirements of Crews responding to wildland fires. If a fire department chooses their own training standard and documents it as such, they take on the liability of any potential incidents. “Anyone who goes over the mountain to fight fires in any type of Rig could be put on the fire line.”
- No one was able to attend the September SNO-ISLE meeting.
- Due to vacation schedules, the regular meeting on October 8, 2018, will be moved to October 15, 2018.
- Commissioner Safford gave an update on the Commissioner Governance training held at Camano Island Fire & Rescue and taught by attorneys Chmelik and Davis. “It is the responsibility of the Chief to manage the District and the responsibility of the Commissioners to give financial guidance to the Chief.”

Executive Session: None

Announcements:

- 2019 Budget Workshop on Saturday, September 22, 2018, 9:00 am – noon at Station 49
- Next Commissioner meeting on Monday, October 15, 2018, at 6:30 p.m. at Station 49

Adjournment: There being no further business, the meeting adjourned at 8:39 p.m.

Minutes Approved By:

Chairman Nordstrom

Commissioner Safford

Commissioner Taft

Fire Chief/Board Secretary Schmidt