

## SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Board of Fire Commissioners Regular Meeting  
Monday, November 12, 2018 @6:30 p.m. @Station 49  
12131 228<sup>th</sup> Street NE, Arlington, WA 98223

**Call to Order:** Chairman Nordstrom called the meeting to order at 6:30 p.m.

**Attendees:** Commissioners Dave Safford & Ed Taft, Fire Chief Chad Schmidt attended via Facetime and Executive Assistant Darla Tiner. There were four Crew and one Citizen present.

**Flag Salute:** Chairman Nordstrom led the flag salute.

**Public Comment:** None

### **Consent Agenda:**

- 1) Approval of minutes from October 15, 2018, Regular meeting
- 2) Payroll: October = \$38,429.99
- 3) Financials: \$24,088.80 –

***Commissioner Safford made a motion to approve the Consent Agenda items 1–3 as presented; Commissioner Taft seconded. Motion carried by unanimous vote.***

Chief Schmidt gave an update on the potential waiver of transport fees for District Residents. Working with District Attorney for possible fee options for Residents and Non-Residents.

### **Old Business:**

#### **Fire Academy**

- Board discussion on sending the three new fulltime firefighters to the South County Regional Fire Authority Fire Academy that starts in February of 2019.
- Three month academy would give continuity of training throughout the County and start off firefighters on the right path. Chief needs to give them an answer by first of Dec. because of the long waiting list.
- Concern expressed for the \$7,000 per student cost and the upcoming expenses of building a new fire station. Will have students sign a form stating they will not leave the District within two years of completing their training or will owe some of their tuition back. Decision on this would be at the Board's discretion.
- Chief already has money built in the 2019 budget for three part time firefighters since the City is not interested in sharing part timers. So, if the three fulltime firefighters attend the Fire Academy, he will only hire two part time firefighters at the beginning of the year and the third position will adequately cover the cost for the Fire Academy.

***Chairman Nordstrom moved to approve the attendance of the three new fulltime firefighters at the South County Regional Fire Authority Fire Academy in February of 2019; Commissioner Safford seconded. Motion carried by a vote of two to one, with Commissioner Taft voting Nay.***

Station 50 –

- The WA Fire Chiefs voted to officially name the new fire station on McElroy Station 50.
- Chief Schmidt will meet the TCA Architects on November 15 at 9am to do a needs assessment and to start moving forward on the remodeling of Station 49.
- Chief Schmidt will meet with Vicki Cargile to obtain a contract for her services for Station 50 only. May need to hold a special meeting to sign the contract. He feels that the District can handle the remodeling of Station 49 ourselves. It will be on a smaller scale since we will be working on the same footprint. Have had a drawing of the remodel done and will go out to bid for the contractor. Other than putting in sprinkler heads in the bedrooms and adding a support beam for bedroom walls, the rest will just be a remodel.
- Chief stated that Laura Hoffman is willing to discuss the use of the Community Center for District training and meetings once Station 49 is remodeled because the current meeting room will be turned into bedrooms.
- Commissioners Taft and Safford and Citizen Terry Johnson met with Anderson Drilling regarding putting in a well at Station 50. He stated that the potential well could easily pump 20 gallons/minute. Chairman Nordstrom expressed concern about having enough water for training exercises, etc.
- Engineer for the water line will be put on hold for now.
- Commissioner Taft remarked about wells vs. drain fields.
- Chief reported that some people who live near the new fire station have issues with their wells and expressed interest in cost sharing of a water line.
- Concern expressed regarding the cost factor of a water line vs. a well.
- It was the consensus of the Board to continue to gather information regarding a well vs. a water line. Chief will contact those neighbors to see what kind of interest there is regarding the water options. Will encourage them to attend Board meetings to express their opinion.

2019 Proposed Budget – Chairman Nordstrom opened the Public Hearing at 7:38 p.m. Chief Schmidt covered some minor changes to the 2019 Budget:

- Volunteer stipend will change to Part Paid stipend Jan. 1, 2019, from \$115,000 to \$132,000.
- Start contributing to the PERS program (Public Employee Retirement System) for part paid employees.
- Addition of Medical, Dental insurance coverage costs.
- Increased Reserves from \$18,500 to \$50,000 to update bunker gear, etc. Current inventory is quite old. Old gear will be used for training, etc. After this, no major purchases for 7 years.
- Fees for the City of Arlington's Fire and EMS services still being negotiated.
- Citizen asked where the City's costs for the District were located in the 2019 Budget. Chief Schmidt went over all that with them. Question on if the District gets credit for when they respond mutual aid to the City. This is going to be negotiated.

Chairman Nordstrom closed the Public Hearing at 8 p.m. 2019 Budget Resolution approvals.

***Chairman Nordstrom made a motion to approve Resolution 2018-09-2019 Budget Adoption; Commissioner Safford seconded. Motion carried by unanimous vote.***

***Chairman Nordstrom made a motion to approve Resolution 2018-10-2019 EMS Levy 1% Increase; Commissioner Safford seconded. Motion carried by unanimous vote.***

Washington Survey and Rating Bureau (WSRB) – They will do an evaluation of the District around March of 2019.

Audit – Still waiting for the Auditor's report.

#### **New Business –**

Legislative Day – January 24, 2019 – Commissioner Safford will attend.

Hold Harmless for SCBA's for Jail – Local Jail requested the surplused SCBA's because they do not fall under the SCBA guidelines, so can use old equipment. The Hold Harmless document will protect the District from any potential issues with the old equipment.

***Chairman Nordstrom made a motion to give the District's surplused SCBA equipment to the local jail; Commissioner Safford seconded. Motion carried by unanimous vote.***

GEMT Reimbursement to Central Pierce F&R – District's portion of reimbursement to Central Pierce for their efforts to obtain State GEMT Medicaid reimbursements for Medicaid transports.

***Commissioner Safford made a motion to pay the District's portion of \$50.46 for the GEMT program efforts by Central Pierce F&R; Chairman Nordstrom seconded. Motion carried by unanimous vote.***

Resolution 2018-11 – Surplus Obsolete Equipment – Old computer that is of no value to the District anymore. IT Technician will clean the hard drive before it is disposed of.

***Chairman Nordstrom made a motion to approve Resolution 2018-11 – Surplus Obsolete Equipment; Commissioner Taft seconded. Motion carried by unanimous vote.***

#### **Chief/Secretary Reports:**

- Hiring Update – Completed the process of hiring the three new employees. Job offers will be sent to the three individuals.
- Swift Water Rescue Program – District #17 has withdrawn from this program due to the cost.
- Sale of surplused Tahoes:
  - Received an offer of \$7,500 for one of them. Will accept this offer.
  - Camano Island F&R may be interested in a trade for the other Tahoe – will swap a surplused 2009 Ambulance for the Tahoe, which will be used as a Shop vehicle. Will hear from them later this week.
- Start thinking now about going out for an EMS Levy in August or November of 2019. Levy currently at \$.37. Need to bring it back up to \$.50. Chairman Nordstrom would prefer November. Need to coordinate with other Districts who may also be going out for levies around the same time.

**Commissioner Reports:**

- No one was able to attend either the WFCA meeting or the VFIS meeting.
- Some Commissioners not receiving all emails from WFCA or VFIS.

**Announcements:**

- Next Regular Commissioner meeting on Monday, December 10, 2018, at 6:30 p.m. at Station 49

**Executive Session:**

The Board recessed at 8:34 p.m. and went into Executive Session to Review the Performance of a Public Employee per RCW 42.30.110(g). It was expected to last until 8:55 p.m. At 8:55 p.m. Chairman Nordstrom emerged from Executive Session and extended the meeting until 9:10p.m. At 9:10 p.m. the Board emerged from Executive Session and returned to regular session with no action taken.

**Adjournment:** There being no further business, the meeting adjourned at 9:12 p.m.

**Minutes Approved By:**

\_\_\_\_\_  
Chairman Nordstrom

\_\_\_\_\_  
Commissioner Safford

\_\_\_\_\_  
Commissioner Taft

\_\_\_\_\_  
Fire Chief/Board Secretary Schmidt