

SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Board of Fire Commissioners Regular Meeting
Monday, September 9, 2019 @6:30 p.m. @Station 49
12131 228th Street NE, Arlington, WA 98223

Call to Order: Chairman Safford called the meeting to order at 6:32 p.m.

Attendees: Chairman Safford, Commissioner Eric Nordstrom and Executive Assistant Tiner. There were 6 Crew and 1 Guest present. Chief Schmidt joined via facetime at 7:08 p.m. Commissioner Taft was excused due to personal business.

Flag Salute: Chairman Safford led the flag salute.

Chairman Safford led the meeting in a moment of silence for the passing of former Firefighter Jerome Bussert.

Public Input: None

Consent Agenda:

- 1) Approval of minutes from August 12, 2019, Regular meeting
- 2) Payroll: August = \$85,165.07
- 3) Financials: \$34,567.64

Commissioner Nordstrom made a motion to approve the Consent Agenda items 1–3 as presented; Chairman Safford seconded. Motion carried by unanimous vote.

Old Business:

Station 50 Update –

- TCA's cost estimate fee proposal for subcontractor presented. Chief Schmidt to sign.
- Working with Jim Rhodes regarding wetland mitigation for the south end of property.
- Waterline layout options discussed. Suggested best layout was down the center of the road because it keeps it away from the wetlands.
- Working on site layouts. Total square footage larger than originally proposed. Chief to work with Project Manager Cargile to reduce the square footage.

Station 49 Remodel –

- Meeting with County Reviewer on September 12 regarding permits, etc.

Proposed Agenda Lists for Retreat – Suggested topics:

- Fire Commissioner's and Chief's responsibilities
- Real Estate Acquisition Process
- Evaluation Form – Review before Retreat – Discuss and give to Chief Schmidt at Retreat. Chief Schmidt will give the Board a list/summary of his accomplishments during the past year.
- Budget Status and Priorities – Cushman Model
- EMS Levy
- Proposed Date – Wednesday, October 16, 2019, at the Community Center.

New Business –

Potential FEMA Debt – Ten year old FEMA Grant that the District used for bunker gear. FEMA never received documentation of how monies was spent. Chief Schmidt researching this, trying to locate the proper documentation.

Chief/Secretary Reports:

- Apparatus Report –
 - TE49's leaking fluids has been fixed.
 - E49 received new hose.
 - Sold one of the Tahoe's to Tulalip FD for \$2,000 for Dr. Cooper's use.
 - Sold second Tahoe to District Volunteer for \$2,500.
 - New hovercraft and pick-up truck currently being specked.
 - Will also buy a side-by-side to fulfill the Grant
 - Currently equipping all diesel apparatus with new exhaust system. May need to wait to complete if the District needs to pay back the FEMA Grant.
- Would like to add a Volunteer and Union section to the Board's monthly meeting agendas, to give them the opportunity to speak.
- Day Captain – Proposal to Arlington Fire to start the Day Captain program on November 11, 2019. Every year one of our FF's will work at Arlington Fire and they will send one of their Captains to ride our Engine, working a 4/10 day shift. Will help train/mentor our Crews.

Commissioner Reports:

- Regarding house fire on Jordan Rd. – FF Nunemaker was initial command. Did a very good job. Asst. Chief Smith arrived just as the walk around and size-up was completed. The owners were very pleased with the Fire District, quickly stopping the fire. Lake Stevens and Marysville, listening to Radio traffic, stated they were very impressed with how the Crews handled the call. Chairman Safford stated that past concerns of the Chief not being available during a big call were apparently unfounded as the Crews handled the call quite well. Chief Schmidt did monitor the call via Radio.
- Commissioner Nordstrom suggested to start planning now for a formal celebration for the Fire District's 60th anniversary on October 24, 2020.
- Suggestion to start updating some of the plaques around the Fire District.
- Jordan Road Bridge weight issue – Chief Schmidt will inform Dispatch that the District will only respond to calls across the bridge with the Aid Unit, which is not over the weight limit. Other Rigs are too heavy. The Run Cards will be adjusted to reflect this.

FF Bates reported a citizen complaint that the District's signage board did not list burn ban information on it. Discussion held on different signage options for Commissioner meetings and other information. Laura Hofmann offered the Community Center sign board for District use.

Announcements:

- Next Regular Commissioner meeting Monday, October 14, 2019, at 6:30 p.m. at Station 49.
- Special Commissioner Meeting/Workshop on Wednesday, October 16, 2019, at 9:00 a.m.

Adjournment: There being no further business, the meeting adjourned at 7:46 p.m.

Minutes Approved By:

Chairman Safford

Commissioner Nordstrom

Commissioner Taft

Fire Chief/Board Secretary Schmidt