

# **SNOHOMISH COUNTY FIRE DISTRICT NO. 21**

Board of Fire Commissioners Special Meeting

Wednesday, October 16, 2019 @9:00 a.m.

Arlington Heights Improvement Club, Arlington, WA 98223

**Call to Order:** Chairman Safford called the meeting to order at 9:31 a.m.

**Attendees:** Chairman Safford, Commissioners Nordstrom & Taft, Fire Chief Schmidt and Executive Assistant Tiner. There were four Crew present. Project Manager Cargile joined the meeting at 11:00 a.m.

**Flag Salute:** Led by Chairman Safford

**Agenda:** 1<sup>st</sup> Reading of the District's 2020 Draft Budget

**Chief Schmidt presented the District's draft 2020 budget using the Cushman module:**

- If the EMS Levy does not pass, will still build Station 50, but it will affect staffing.
- Suggestion to put in a figure for Audits and Elections as placeholders for actual year of cost and include an explanation note.
- The Chief will not ask for a raise in 2020.
- Request to increase Assistant Chief Smith's salary to \$20,000 because of all his hard work with the New Hires and with Training. He also responds to most major Calls.
- The Fulltime employee salaries will increase by 4%. Will also increase the Part Paid, Volunteer and Staff salaries by same percentage.
- Swift Water Rescue – Area Districts have been part of a group handling Swift Water Rescue calls. District #21 may remove itself from this group because it has become too political; and there are also liability concerns.
- Chief wants to start a free monthly CPR training course for the Public. FFs Alec Knoff and Adam VonMelville would be the Instructors. There will be initial start-up costs.
- May also do quarterly ACT training.
- Station 49 will be painted in the Summer of 2020.
- Suggestion to discuss repair of Station 49's driveway with concrete instead of asphalt.
- Chief will look into the legalities of FF VonMelville handling some of the prep work on Station 49.
- Discussion on Reserves and how it can be used if the EMS Levy does not pass. Also, funding for Station 50 and how it will affect the future budget line. Chief will verify with Accounting if the Reserves is on paper or in actual accounts.

It was the consensus of the Board to approve the 2020 Draft Budget and to send to Accounting to finalize.

Chairman Safford recessed the Board meeting at 11:00 a.m. for a break.

Chairman Safford resumed the Board meeting at 11:10 a.m.

**Navy Concern from previous meeting** – Chief Schmidt presented an email from FF Nunemaker to the Navy official acknowledging their request. Initially told them they would be out to inspect their

generator on 9/12, but Crews received a call and were unable to respond to the Navy until 9/13. FF Nunemaker filed a full report.

Project Manager Vicki Cargile presented a handout of the status/plans of building Station 50:

- The cost per square foot, based on current market value, is higher than agreed upon. Market values are anticipated to come back down before the completion of the project, so the agreed upon square footage cost will be more in line with District's wishes. The Chief will work with Vicki to lower the square footage cost. District may wish to wait until the market comes back down.
- Water Line - City of Arlington wants a 12" line vs. the need of only an 8" line. The cost difference is approximately \$75,000. Will meet with the City to discuss this.
- Current restrictors on the Line will not adequately provide water for the District. The City plans to add boosters in 2020, which will enable adequate water supply for the District. This is still in discussion.
- The City has declared no more wells for that area for Developments. Individual homes may still have a well.
- Project Manager Cargile asked if the Board wishes to move forward with the current land, which has the challenges of handling of wetlands, which could take several months; and the water line issues with the City. Discussion held.
- Chairman Safford wishes to go ahead with the environmental plans because there is time in the project plans.
- Project Manager Cargile suggested moving ahead with the building designs, then can be ready to move forward when costs drop.
- Discussion held on using current location vs. looking for another piece of land. Commissioner Nordstrom stated that the District had already done its due diligence in looking for property for the new Station and studies showed that this piece of land was the optimal location. It is five miles from all the response areas.
- Project Manager Cargile noted that, if the location is changed, will have to redo everything, which will be at an additional cost.
- Commissioner Taft would move forward with current location except for the water line issue.
- The Chief and Vicki will meet with the City on Friday to further discuss the water line concerns.

Station 49 update – Some of the permits are already in. Everything is moving forward smoothly.

The Board's next regularly scheduled meeting November 11, 2019, will be moved from 6:30 p.m. to 5:00 p.m. due to the needs of the Board and their workload.

**Adjournment:** There being no further business, Commissioner Nordstrom moved to adjourn the meeting at 12:17 p.m.

**Minutes Approved By:**

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Chairman Safford

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Commissioner Nordstrom

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Commissioner Taft

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Fire Chief/Board Secretary Schmidt