

# **SNOHOMISH COUNTY FIRE DISTRICT NO. 21**

Board of Fire Commissioners Regular Meeting  
Wednesday, November 13, 2019 @5:00 p.m. @Station 49  
12131 228<sup>th</sup> Street NE, Arlington, WA 98223

**Call to Order:** Chairman Safford called the meeting to order at 5:09 p.m.

**Attendees:** Chairman Safford, Commissioners Nordstrom & Taft, Chief Schmidt and Executive Assistant Tiner. Chief Schmidt arrived at 6:10 p.m. There were 5 Crew and 2 Guests present.

**Flag Salute:** Commissioner Taft led the flag salute.

**Public Input:** Laura Hofmann thanked all Trunk or Treat Volunteers, with a special thank you to FF Jim Welch and FF Nick Welch.

**Union Input:** FF Patel reported on the recent rescue call where the Crews were able to use the District's ATV to access the patient. He thanked all the Crews and Volunteers on the call. It was a big call with lots going on and everyone did a great job.

**Correspondence** – The District received a thank you from a citizen who had a recent fire call that the District handled. They were very appreciative.

## **Consent Agenda:**

- 1) Approval of minutes from October 14, 2019, Regular meeting
- 2) Approval of minutes from October 16, 2019, Special meeting
- 3) Payroll: October = \$108,108.92
- 4) Financials: \$227,274.08

***Commissioner Nordstrom made a motion to approve the Consent Agenda items 1–4 as presented.***

***Commissioner Taft seconded; Motion carried by unanimous vote.***

**Executive Session:** The Board adjourned at 5:25 p.m. and went into Executive Session to Review the Performance of a Public Employee per RCW 42.30.110(1)(g). It was expected to last until 5:45 p.m. At 5:45 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

## **Commissioner Reports:**

Chairman Safford and Commissioner Nordstrom reported on the WFOA conference at the Tulalip Casino. They felt there was a lot of good information. Chairman Safford mentioned the award that the State Auditor gave to Tulalip Bay Fire Dept. for their efforts in improving the status of District #15. Chief Shaughnessy included Chief Schmidt and Executive Assistant Tiner in the award presentation for their part in the efforts to improve District #15.

FF Patel reported on the repairs & improvements progress for the District's ATV. There will be a decal placed on it thanking the Tulalip Tribes for their donation. Chairman Safford wants a street legal package put on the ATV for ease of getting the ATV around.

Chairman Safford suspended the meeting at 6:08 p.m. for a break.

Chairman Safford resumed the meeting at 6:10 p.m.

## **Old Business:**

### **Station 50 Update –**

- Chief Schmidt met with Tayex and explored the water line. Tayex believes the shoulder looks fine – no need to go into the street with the line. Should be okay to backfill the trench with dirt and not a special fill mix. Believes the cost will be between \$300,000 and \$400,000, but closer to \$400,000. Commissioner Nordstrom will talk to the Inspector regarding the trench fill.
- Will propose to the City to cover the cost of late comers and collect from them.
- Chief will:
  - Have TCA produce an official design estimate
  - Have Dave Evans do the civil engineering design for the water line

Discussion held. It was the consensus of the Board to have the Chief move forward with obtaining the above mentioned design estimates. The Chief and Commissioner Nordstrom will meet with the City regarding the water line.

- Commissioner Taft questioned where the retention pond will be, where will the water go. Wants to see the plans and cost for this.
- Chairman Safford asked if the Chief and Project Manager Cargile were able to trim down the floorplan of the Station. Chief looked into this and discussed various options. But they want to evaluate and make sure any potential cuts now will not be regretted later.

### **Station 49 Remodel –**

- Received the building permits. Claborn Construction will start work on December 2, 2019.
- For temporary employee housing, will either rent a travel trailer for \$140/day; or rent a construction trailer for a total of \$6,000 for 60 days.

**Chief's Evaluation** – Chairman Safford presented the Board's goals for the Fire Chief. The Board decided to extend Chief Schmidt's contract and will present their changes at the Board's December 9<sup>th</sup> meeting. Chief Schmidt presented his contract changes to the Board.

**Rescue Rig Status** – Approximate cost to fix the suspension is \$4,500. Grant money will cover this. District's attorney drawing up bill of sale for it.

**ATV Rig** – Chief will have FF Nunemaker make sure it is made street legal. Will have a label on it identifying it as a District Rescue Vehicle.

Chairman Safford mentioned gates at Twin Rivers recently being blocked. Chief stated there should be a posted sign stating not to block gate area – fire access – may be towed.

## **New Business –**

**Hovercraft Bids Opening** – Chairman Safford opened the one bid received at 6:56 p.m. It was from Neoterik and their bid was \$47,743.00.

**Commissioner Nordstrom made a motion to accept the Hovercraft bid from Neoterik in the amount of \$47,743.00. Commissioner Taft seconded; Motion carried by unanimous vote.**

**Resolution 2019-09–Meeting Date & Time Change –**

**Commissioner Nordstrom made a motion to approve Resolution 2019-09–Meeting Date & Time Change. Chairman Safford seconded; Motion carried by unanimous vote.**

**Draft 2020 Budget – 2nd Reading & Public Hearing & Draft Resolutions** – Chief Schmidt reported that the District’s Account, Randy, updated the Cushman model with the requested changes to the budget that the Board made at their workshop meeting. Chief will show the Board the updated model at the January, 2020, meeting. He also reported that the District’s Reserve Fund is on paper only, to better track it.

Chairman Safford opened the Public Hearing at 7:12 p.m. With no public present, the Chairman closed the Public Hearing at 7:13 p.m. with no comments.

**Commissioner Taft made a motion to approve the District’s 2020 Budget and Budget Resolution 2019-10, Resolution 2019-11-EMS Levy Tax & Resolution 2019-12-Fire Levy Tax. Commissioner Nordstrom seconded; Motion carried by unanimous vote.**

#### **Chief/Secretary Reports:**

- Chief thanked the Union for buying signs to support the District’s EMS Levy and placing them around town. The District passed their Levy. The potential funds from this have been figured into the Cushman model.
- Hope to send out a District newsletter mid-December and next October with information on the District’s projects and plans for the future. Wants the Public to see that the Fire Dept. wants to communicate with the Public, not just because we want something.
- Washington State Rating Bureau (WSRB) evaluated the District and they did not see anything to change our current rating of 5. These ratings affect Citizen’s homeowner’s insurance.
- Equipment Report –
  - The new SCBA’s, with masks, will be here shortly.
  - Purchasing a new thermal imaging camera.
  - FF Patel is replacing some missing items off the reserve apparatus.
- Apparatus Report –
  - Waiting for brackets for the Rescue Rig.
  - Checking on the skids for the Brush Truck.
  - Recently purchased hose being replaced because they did not follow current specs., quality is poor.

#### **Announcements:**

- Next Regular Commissioner meeting Monday, December 9, 2019, at 6:30 p.m. at Station 49

**Executive Session** – The Board adjourned at 7:25 p.m. and went into Executive Session to discuss Real Estate per RCW 42.30.110(1)(b). It was expected to last until 7:40 p.m. At 7:40 p.m. the Board emerged from Executive Session and immediately returned to regular session with no action taken.

Chief Schmidt reported that the septic designer looked at Station 49 and will give us the cost of installing a new one.

**Adjournment:** There being no further business, Commissioner Nordstrom moved to adjourn the meeting at 7:42 p.m.

**Minutes Approved By:**

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Chairman Safford

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Commissioner Nordstrom

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Commissioner Taft

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Fire Chief/Board Secretary Schmidt