

SNOHOMISH COUNTY FIRE DISTRICT NO. 21
Board of Fire Commissioners Regular Meeting
Monday, January 10, 2022 @6:30 p.m.
AHIC

Call to Order: Vice Chairman Safford called the meeting to order at 6:46 p.m.

Attendees: Commissioners Safford & Taft, Chief Schmidt & Executive Assistant Tiner. Chairman Nordstrom arrived at 7:05 p.m. One Citizen via Zoom.

Flag Salute: Led by Commissioner Taft.

Public Input: None

Union Input: None

Volunteer Input: None

Consent Agenda:

- 1) Approval of minutes from December 13, 2021, Regular Meeting
- 2) Payroll: December = \$127,345.66
- 3) Financials: \$84,361.14

Commissioner Taft made a motion to approve the Consent Agenda items 1 through 3 as presented.

Commissioner Safford seconded; Motion carried by unanimous vote.

Old Business:

Station 50 Update –

- The Waterline Reimbursement Agreement was recorded with the County today.
- Pre-construction meeting to be held Tuesday with the waterline people. Can start construction next. Commissioner Safford to join the meeting.
- Should go out to bid by this month's end for the Station bldg. Hydrants need to be installed first.
- The District started handling their own calls in the South part of the District on 1/1/2022.

Training Platform – The District is moving their Target Solutions training platform from North County Fire's to a group that includes Oso and other Fire Depts. closer to the Arlington area.

Updated Lights for Station Bays – Three Bays were already retrofitted for LED bulbs and the bulbs have been installed. Electrician will give a quote to do the 4th Bay.

New Business:

Selection of Chair and Vice Chair for 2022 –

Chairman Nordstrom made a motion to appoint Commissioner Safford as Chairman of the Board for 2022 and Commissioner Taft as Vice Chairman for 2022. Commissioner Taft seconded; Motion carried by unanimous vote.

Draft Financial Management Policies – Drawn up by the Bond representatives to give more oversight over the District's finances:

- Good tool to have during audits.
- Can get the District better bond ratings. Discussion held.
- Accounting to fill in the figures in the document.
- Set up a Special Meeting with Jim Nelson of D.A. Davidson to review the document more thoroughly.

WFOA 2022 Seminar Attendance – Dates for 2022 Seminars. Attendees will decide which to attend once the classes are announced:

- January 27, 2022 – Legislative Day - Webinar
- April 2, 2022 – Spokane
- April 30, 2022 – Suquamish (Attendee D. Safford)
- June 4, 2022 – Chelan (Attendee D. Safford)
- October 27 – Spokane – Main Annual Conference

Station and Vehicle Security – There have been several recent break-ins at other fire departments. Discussion held on options to protect the District.

Burn Permits – Suggestion for the District to issue their own burn permits instead of the County. Chief Schmidt to look into it.

ATV Plow Blade – Suggestion for the District to purchase a plow blade for ATV-49 to handle heavy snows at Station 49. Chief Schmidt to look into it.

Chief/Secretary Reports:

- Apparatus Report – All are being repaired
 - TE49 – The diode died on the way to a call.
 - Backup Engine – The governor went out.
 - T49 – The throttle went out.
- Grants – Chief recommended Michelle Mazzola of Resource Solutions to write grants for the District. She has experience in writing FEMA Grants like the SAFER Grant, which covers staffing, and the AFG Grant which covers equipment or apparatus. District would apply for two employees and a Tender Engine. She can apply for non-profit and other grants for the District in the future. Her contract would be for \$7,800.00.
It was the consensus of the Board to move forward with hiring Michelle Mazzola of Resource Solutions to apply for Grants on the District's behalf.
- District Awards Banquet Update – The banquet will be held Saturday, March 5th, 2022, at 6 p.m. at the Angels of the Wind Casino.
- Spring Retreat – The Chief would like to hold a Spring retreat for the Board to go over the District's plans for 2022. The date selected is March 25, 2022, from 8 a.m. to 1 p.m.

Commissioner Reports: None

Announcements:

- Next Regular Commissioner meeting Tuesday, February 15, 2022, at 6:30 p.m., at the Arlington Heights Improvement Club.

Adjournment: There being no further business, the meeting adjourned at 8:15 p.m.

Minutes Approved By:

Chairman Safford

Commissioner Taft

Commissioner Nordstrom

Fire Chief/Board Secretary Schmidt