

SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Board of Fire Commissioners Regular Meeting

Tuesday, October 11, 2022 @6:30 p.m.

Station 49 Bay

Call to Order: Chairman Safford called the meeting to order at 6:32 p.m.

Attendees: Chairman Safford, Commissioners Nordstrom & Taft, Chief Schmidt, Finance Director Perez, Administrative Assistant Linklater & 1 Crew Member

Flag Salute: Led by Fire Chief Schmidt

Public Input: None

Union Input: None

Volunteer Input: None

Consent Agenda:

- 1) Approval of Minutes from September 12, 2022, Regular Meeting
- 2) Payroll: September \$148,788.15
- 3) Financials: \$200,547.53

Commissioner Nordstrom made a motion to approve the Consent Agenda items 1 through 3 as presented. Chairman Safford seconded; Motion carried by unanimous vote.

Financial Report: Finance Director gave an update on the status of the District's finances:

- County was late providing report so no Financial Report was provided for meeting.
- Fire Chief and Finance Director have been working through year end information and 2023 Budget.
- Discussed Financial Officer Conference that was attended.

Old Business:

Station 50 Update --

- RV/Shop received Final Permit.
- Chief gave update on property improvements. Discussion held.
- Sprinkler System design complete, waiting for permit approval.
- Waiting on Water Line and Road Permits.

2023 Commissioner Meeting Schedule -

- 2023 Calendar discussed, all agreed to hold meetings on the 2nd Wednesday of each month.

New Business:

2023 Budget --

- First Reading of the District's Draft 2023 Budget, discussion held.

Resolution 2022-09 -- Resolution To Surplus Obsolete Equipment -- This Resolution will authorize staff to surplus two laptops and one chainsaw.

Commissioner Taft made a motion to approve Resolution 2022-09 -- Fire Chief Signature Stamp. Chairman Safford seconded; Motion carried by unanimous vote.

Resolution 2022-10 -- Resolution To Declare Agents To Receive District Claims -- This Resolution will allow an agent to be appointed to receive any claim for damages made.

Chairman Safford made a motion to approve Resolution 2022-10 -- Declare Agents To Received District Claims once typo on form is corrected. Commissioner Nordstrom seconded; Motion carried by unanimous vote.



Resolution 2022-11 – Amendment To EMS Charges And Collection Policy – This Resolution discusses Billing Practices. Tabled until next meeting.

Resolution 2022-12 – Ambulance Transport Fees Increase – This Resolution increases Ambulance fees.

Chairman Stafford made a motion to approve Resolution 2022-12 – Ambulance Transport Fees Increase. Commissioner Nordstrom seconded; Motion carried by unanimous vote.

Resolution 2022-13 – Public Records Officer – This Resolution appoints Administrative Assistant Linklater as the Public Records Officer for the District.

Chairman Safford made a motion to approve Resolution 2022-13 – Public Records Officer. Commissioner Nordstrom seconded; Motion carried by unanimous vote.

Chief/Secretary Reports:

- Apparatus Report –
 - All Apparatuses are currently in service.
- Equipment Report –
 - Part of a hose broke during a Pump Class, will be repaired.
 - Positive Pressure Ventilation Fans on Engines – One is need of replacement, getting estimates to replace with battery powered Fans.
- Grants -
 - Working on the following Grants:
 - Stilly Tribe
 - Training Grant
 - DNR Grant
 - Fire House Subs
 - AFG Apparatus Grant – New Tender Engine
 - Safer Grant
- Wildland Deployment –
 - Brush 49 will be heading out to Skykomish Bolt Fire on Thursday, October 13, 2022, for a 14 day deployment.

Commissioner Reports –

- Coffee with Retirees took place on October 11, 2022. Discussion held.
- Commissioners will share goals and expectations for Fire Chief during November Commissioner Meeting.

Announcements:

- Next Regular Commissioner Meeting on Monday, November 14, 2022, at 6:30 p.m. at the AHIC

Adjournment: There being no further business, the meeting adjourned at 8:07 p.m.

Minutes Approved By:

Chairman Safford

Commissioner Taft

Commissioner Nordstrom

Fire Chief/Board Secretary Schmidt