

## SNOHOMISH COUNTY FIRE DISTRICT NO. 21

### Board of Fire Commissioners Regular Meeting

Monday, November 14, 2022 @6:30 p.m.

AHIC

**Call to Order:** Chairman Safford called the meeting to order at 6:33 p.m.

**Attendees:** Chairman Safford, Commissioner Nordstrom, Chief Schmidt via Zoom, Finance Director Perez, Administrative Assistant Linklater, and 2 Citizens. Commissioner Taft was excused due to personal business, he called in to discuss Resolution 2022-11.

**Flag Salute:** Led by Chairman Safford

**Public Input:** Citizen Laura Hoffman, Treasurer for AHIC, thanked Firefighter Carter and Firefighter Berwick for cleaning up the storm debris outside the clubhouse. She also thanked Firefighter Hutzell and Firefighter Berwick for participating in the Trunk or Treat on Halloween. AHIC would like to partner with the District in hosting educational classes like CPR Training.

**Union Input:** None

**Volunteer Input:** None

#### **Consent Agenda:**

- 1) Approval of Minutes from October 11, 2022, Regular Meeting
- 2) Payroll: October \$167,840.47
- 3) Financials: \$31,430.63

*Commissioner Nordstrom made a motion to approve the Consent Agenda items 1 as amended and items 2 & 3 as presented. Chairman Safford seconded; Motion carried by unanimous vote.*

**Financial Report:** Finance Director Perez gave an update on the status of the District's finances:

- Discussed new format for the Financial Report.
- Financial Director Perez and Chief Schmidt have met with Financial Auditor.

#### **Old Business:**

##### **Station 50 Update --**

- Chief gave update on property improvements. Discussion held.
- Sprinkler System almost completed.
- Waiting for 2<sup>nd</sup> bid to come in for Waterline and Road Improvements.
- Waterline Completion - *Commissioner Nordstrom made a motion to approve the Waterline Completion. Chairman Safford seconded; Motion carried by unanimous vote.*

##### **2<sup>nd</sup> Reading, Draft Resolutions and Public Hearing of the Draft 2023 Budget** - Discussed minor changes.

- Chairman Safford opened Public Hearing at 7:02 p.m.
- There were no public comments or questions, Chairman Safford closed the Public Hearing at 7:03 p.m.

##### **Resolution 2022-15 – 2023 Property Tax Levy –**

*Commissioner Nordstrom made a motion to approve Resolution 2022-15 – 2023 Property Tax Levy. Chairman Safford seconded; Motion carried by unanimous vote.*

##### **Resolution 2022-16 – 2023 EMS Levy –**

*Commissioner Nordstrom made a motion to approve Resolution 2022-16 – 2023 EMS Levy. Chairman Safford seconded; Motion carried by unanimous vote.*



Resolution 2022-17 – Adopting 2023 Annual Budget --

*Commissioner Nordstrom made a motion to approve Resolution 2022-17 – Adopting 2023 Annual Budget. Chairman Safford seconded; Motion carried by unanimous vote.*

Resolution 2022-11 Amendment to EMS Charges and Collection Policy – This Resolution establishes the District's billing practice. The Board of Commissioners will review this amendment again during the May, 2023, Board of Commissioners Meeting.

*Chairman Safford made a motion to approve Resolution 2022-11 – Amendment to EMS Charges and Collection Policy. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

New Business:

Resolution 2022-14 – 2023 Regular Meeting Schedule – This Resolution designates regular monthly meeting dates for Board of Commissioner Meetings in 2023.

*Chairman Safford made a motion to approve Resolution 2022-14 – 2023 Regular Meeting Schedule. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

Thank you notes from Community – Chairman Safford read the thank you notes and comments received by the District.

TCA Litigation Update – Chief Schmidt provided update.

Chainsaw Surplus – Highest Bid was \$100

Chairman Safford recessed at 7:33 p.m. for break.  
Chairman Safford resumed meeting at 7:38 p.m.

Birthday Party Drawing -

No participants entered so no drawing took place. Discussed ideas on how to better promote next drawing.

Chief/Secretary Reports:

- Apparatus Report – 1977 Seagrave will be turned in to the District's parade Engine. (This Engine was the first Brand-new Engine District 21 purchased and later sold to Robe Fire Department for a nominal amount. District 21 is in discussion of purchasing Engine back.)
- Equipment Report – Nothing to report.
- Grants – Waiting for response on the SAFER Grant and Ambulance Grant.
- Call Volume – 1280 calls year to date. 32 calls came in the night of the wind storm.

Commissioner Reports –

- Goals and Objectives for Fire Chief Schmidt – Discussed
- Letter of Recognition to McDonalds Employees – Chairman Safford shared Letter sent to McDonalds Headquarters.
- Snohomish and Island County Fire Commissioner Meeting – Chairman Safford shared information about the meeting he attended.


Announcements:


- Executive Assistant Tiner was given recognition for her retirement.
- Next Regular Commissioner Meeting on Monday, December 12, 2022, at 6:30 p.m. at the AHIC

Adjournment: There being no further business, the meeting adjourned at 8:02 p.m.

**Minutes Approved By:**

  
Chairman Safford

  
Commissioner Taft

  
Commissioner Nordstrom

  
Fire Chief/Board Secretary Schmidt