

SNOHOMISH COUNTY FIRE DISTRICT NO. 21
Board of Fire Commissioners Regular Meeting
Wednesday, March 8th, 2023 @6:30 p.m.
AHIC

Call to Order: Chairman Taft called the meeting to order at 6:30 p.m.

Attendees: Chairman Taft, Commissioner Safford, Commissioner Nordstrom, Chief Schmidt, Finance Director Perez, Administrative Assistant Linklater, and 3 crew present.

Flag Salute: Led by Commissioner Nordstrom

2020-2021 Financial Audit and Accountability Audit – Zoom Meeting held at 6:30 p.m. with State Auditors, Chad Edgington and Kristina Baylor.

Public Input: None

Union Input: None

Volunteer Input: Volunteer FF J. Welch discussed his disapproval of taking Engine 50 out of service and having the Tender Engine in service instead. Chief Schmidt shared per the Union Contract the Fire Engine must be staffed with a full time firefighter. When there are only part time firefighters on duty without a full time firefighter the Tender Engine must be used. If Levy passes we can always have a full time firefighter on staff.

Consent Agenda:

- 1) Approval of Minutes from February 1, 2023, Special Meeting
- 1) Approval of Minutes from February 8, 2023, Regular Meeting
- 2) Approval of Minutes from February 15, 2023, Special Meeting
- 3) Approval of amended Minutes from January 18, 2023, Special Meeting
- 4) Payroll: February - \$156,124.65
- 5) Claims: \$79,695.73

Commissioner Safford made a motion to approve the Consent Agenda items 1 through 5 as presented. Commissioner Nordstrom seconded; Motion carried by unanimous vote.

Financial Report: Finance Director Perez gave an update on the status of the District's finances. We have received monies from all Wildland Fires except for the Jim Creek Naval Station Fire.

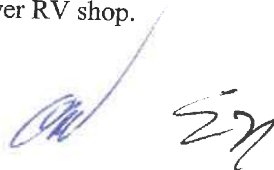
Old Business:

Financial and Accountability Audit Update – Zoom Meeting held at 6:30 p.m. with State Auditors, Chad Edgington and Kristina Baylor to discuss 2020-2021 Financial and Accountability Audit results. Results will be made available to the public on their website. 1st Audit, Accountability Audit - all requirements were met, no significant concerns, overall good results. 2nd Audit, Financial Audit - Annual Financial Statements were reviewed, proved to be accurate and correct. Good results, clean audit. The District will post the Audit report on the District website once received.

Station 50 Update –

- *Commissioner Safford made a motion to approve the purchase of Station 50 property. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*
- Final Purchase Price of property is \$2,286,860
- Discussion held regarding deviation. Chief Schmidt to speak to the County to discuss further.
- Discussion held regarding tenant over RV shop.

ET.



New Business:

Resolution 2023-01 Credit Card Signers – This Resolution allows Administrative Assistant Linklater to be added as an authorized signer on the District's credit card and to also remove Executive Assistant Tiner as an authorized signer due to no longer being in that position.

Commissioner Nordstrom made a motion to approve Resolution 2023-01 – Credit Card Signers. Chairman Taft seconded; Motion carried by unanimous vote.

Resolution 2023-02 Transfer of the Depository Bank Account – This Resolution approves the transfer of the depository bank account from Columbia Bank to Umpqua Bank due to merger.

Commissioner Safford made a motion to approve Resolution 2023-02 – Transfer of the Depository Bank Account. Chairman Taft seconded; Motion carried by unanimous vote.

Veterans Hiring Policy – Discussion held. FEMA recommended policy. Board agreed to remove the requirement that 4 years needs to be served for this policy to apply, replace with "currently serving or who has served".

Chairman Taft made a motion to approve the Veterans Hiring Policy with amendments. Commissioner Safford seconded; Motion carried by unanimous vote.

Professional Services Agreement and Scope of Work for SAFER Grant – Discussion held.

Commissioner Safford made a motion to approve the Professional Services Agreement. Chairman Taft seconded; Motion carried by unanimous vote.

District Newsletter – Reviewed Newsletter for any last minutes revisions. Consensus made to mail out to the residents of the District.

Thank you notes form the public – Shared notes and cards received by the District from public that was cared for.

Chief/Secretary Reports:

- Apparatus Report – Tender Engine 50 needs a pump replaced. Part will take a few weeks to arrive.
- Equipment Report – Spring broke on bay door at Station 50. Getting estimates to replace.
- Grants – Approved Grant from DNR for \$10,000.

Commissioner Reports – Commissioner Safford inquired what our turn over is for part paid firefighters who we have sent through the academy. Chief Schmidt shared we have had a few recently who graduated from the academy who did not stay on with us after. We are currently not sending any new hires through the academy.

Announcements:

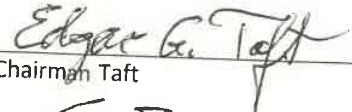
- Next Regular Commissioner Meeting on Wednesday, April 12th, 2023, at 6:30 p.m. at the AHIC.
- Strategic Planning Retreat will be held on Monday, March 20th, 2023 from 10:30 a.m. to 4:00 p.m. at AHIC.

Executive Session – None

Adjournment: There being no further business, the meeting adjourned at 8:55 p.m.

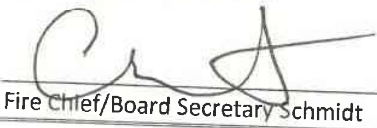
ET  

Minutes Approved By:


Chairman Taft


Commissioner Safford


Commissioner Nordstrom


Fire Chief/Board Secretary Schmidt