

**SNOHOMISH COUNTY FIRE DISTRICT NO. 21**  
Board of Fire Commissioners Regular Meeting  
Monday, June 12th, 2023 @ 6:30 p.m.  
AHIC

**Call to Order:** Chairman Taft called the meeting to order at 6:30 p.m.

**Attendees:** Chairman Taft, Commissioner Safford, Commissioner Nordstrom, Chief Schmidt, Administrative Assistant Linklater, 10 crew members, and 10 citizens in attendance. Financial Director Perez was excused for personal reasons.

**Flag Salute:** Led by Commissioner Nordstrom

**Badge Pinning Ceremony:** Fire Chief Schmidt swore in both Firefighter Kevin Engle as a Full-Time Firefighter and Lieutenant Trent Nunemaker as a lieutenant for Snohomish County Fire District No. 21.

*Board took a recess at 6:43 p.m. for pictures with families who came out to celebrate FF Engle and Lieutenant Nunemaker. The Board went back into Regular Session at 6:59 p.m.*

**Public Input:** None

**Union Input:** None

**Volunteer Input:** None

**Consent Agenda:**

- 1) Approval of Minutes from May 10th, 2023, Regular Meeting
- 2) Payroll: May - \$149,782.88
- 3) Claims: \$141,223.40

*Commissioner Safford made a motion to approve the Consent Agenda items 1 through 3. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

**Financial Report:** None

**2022 Financial Annual Report Submission to State Auditor's Office:** Chief shared Financial Annual Report has been officially submitted.

**Old Business:**

**Executive Session – to Discuss Litigation per RCW 42.30.110(1)(i) –**

The Board recessed and went into Executive Session at 7:05 p.m. to discuss TCA litigation per RCW 42.30.110(1)(i) with District Attorney, Rich Davis via Zoom. It was expected to last until 7:25 p.m. At 7:25 the Board extended the Executive Session to 7:30 p.m. At 7:30 p.m. the Board emerged from Executive Session and returned to Regular Session with no decisions made.

ET. 

Station 50 Update –

- Received 3 Bids for improvements to be made to the Training Building and the Admin Building.  
\$92,794 2) \$87,200 3) \$86,200.

***Chairman Taft made a motion to approve a Bid of \$86,200 for improvements to be made to the Training Building and Admin Building. Commissioner Nordstrom seconded; Motion carried by unanimous vote.***

North County ALS Contract – Commissioner Safford and Fire Chief Schmidt met with North County Chief Sirmack and Commissioner Cade to discuss ALS Contract. Commissioner Cade will help facilitate further discussions.

New Business:

WFCA October Conference – Chairman Taft and Commissioner Safford would like to attend the WFCA October Conference. Administrative Assistant Linklater will register them both once registration is open.

Private Events Policy – Commissioner Nordstrom discussed it would be a good idea for the District to create a Private Events Policy for Station 50. Chief Schmidt will discuss this with the District's Attorney, Rich Davis.

Resolution 2023-04 – To Change the date of the July 12<sup>th</sup>, 2023, Regular Fire Commissioner Meeting – Change the date of the Board of Fire Commissioner Regular Meeting from Wednesday, July 12<sup>th</sup>, 2023 at AHIC to Tuesday, July 11<sup>th</sup>, 2023 at Station 49. This request is made due to a lack of attendance due to personal reasons.

***Chairman Taft made a motion to approve Resolution 2023-04 – To Change the date of July 12<sup>th</sup>, 2023 at AHIC Fire Commissioner Regular Meeting to July 11<sup>th</sup>, 2023 at Station 49. Commissioner Nordstrom seconded; Motion carried by unanimous vote.***

Chief/Secretary Reports:

- Apparatus Report – None
- Equipment Report – None
- Grants – None
- District Policies – Updated District Policies were given to Fire Commissioners and Union to review months back. Chief asked for a vote so policies can be put in place.  
***Commissioner Safford made a motion to approve updated District Policies. Chairman Taft seconded; Motion carried by unanimous vote.***
- Pancake Breakfast – The District will be hosting a pancake breakfast at Station 50 at on July 8<sup>th</sup> and Station 49 on July 9<sup>th</sup>.
- Working Genius – Chief would like the Full-Time Firefighters to go through the Working Genius Course. Will look into what that would entail.

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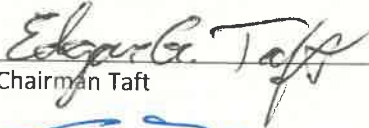
**Commissioner Reports** – Commissioner Safford discussed feedback he had heard during the Station 50 Grand Opening from the visiting residents, he was asked if a traffic light would be placed in front of Station 50 for when emergency vehicles are leaving the station. Chief Schmidt said there will be a flashing light installed on a pole outside the station that will automatically go off when Station receives an emergency call. Commissioner Safford was also asked about a Fire Station sign for the Front of the Station. Chief Schmidt said District is currently looking into an electronic sign that will be placed in front of the station.

**Announcements:**

- Next Regular Commissioner Meeting on Tuesday, July 11th, 2023, at 6:30 p.m. at Station 49.

**Adjournment:** There being no further business, the meeting adjourned at 8:30 p.m.

**Minutes Approved By:**

  
Chairman Taft

  
Commissioner Nordstrom

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Commissioner Safford

  
Fire Chief/Board Secretary Schmidt