

## **SNOHOMISH COUNTY FIRE DISTRICT NO. 21**

Board of Fire Commissioners Regular Meeting

Wednesday, September 13th, 2023 @ 6:30 p.m.

@ Station 50

**Call to Order:** Chairman Taft called the meeting to order at 6:32 p.m.

**Attendees:** Chairman Taft, Commissioner Nordstrom, Commissioner Safford, Chief Schmidt, Financial Director Perez, Admin Assistant Linklater, 2 citizens, and 1 crew.

**Flag Salute:** Led by Chief Schmidt

**Public Input:** None

**Union Input:** None

**Volunteer Input:** None

### **Consent Agenda:**

- 1) Approval of Minutes from August 9<sup>th</sup>, 2023, Regular Meeting
- 2) Approval of Minutes from August 14<sup>th</sup>, 2023, Special Meeting
- 3) Payroll: July - \$195,824.69
- 4) Claims: \$266,682.10

*Commissioner Safford made a motion to approve the Consent Agenda items 1 through 4. Chairman Taft seconded; Motion carried by unanimous vote.*

**Financial Report:** Financial Director Perez shared that revenues are up due to wildland fires this summer and GEMT. Expenses are up due to utilities for both Station 49 and Station 50.

**Bond Budget** – Financial Director Perez discussed three items where the District is over budget, 1) SBA Fill Station, 2) Door Locks for both Station 49 and Station 50, and 3) Training Building and Admin Building improvements.

### **Old Business:**

**Station 50 Update** – Chief Schmidt shared improvements are done in the Training Building and Admin Building. Phones and the Internet are being worked on this week. Front yard/Street improvements are at a standstill until the County reviews and issues approval.

**Fire Levy Update** – A postcard will be mailed to residents with an update on the Fire Levy. Chief Schmidt will be hosting a Public Forum on October 16 at Station 49 and October 18<sup>th</sup> at Station 50 to share the future of the District and why it is imperative to pass the Levy. More ideas were shared about how to communicate best with residents and what the messaging needs to be. Chief will be meeting with a person who has run successful levy campaigns to gather information we can use in the future.

### **New Business:**

**Educational Seminars and Conferences** – A discussion was held about which educational seminars and conferences Commissioners and Administrative staff will attend due to budget restraints. The District feels it is important to stay educated to best serve the community so will attend certain events at the discretion of the Commissioners.

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Vacant Property on McElroy Road – Chief Schmidt discussed selling in the Spring of 2024. Administrative Assistant Linklater and Chief Schmidt will invite 3 Realtors to present their marketing plan and listing price to the Commissioners during a Regular Meeting.

**Chief/Secretary Reports:**

- Apparatus Report – Turbo was replaced in the Tender Engine and is back in service. All other apparatuses are in service. Several apparatuses were moved to be undercover at Station 50.
- Equipment Report – None
- Grants – The District has put in for a Firehouse Grant for extraction tools.
- Volunteers – Chief Schmidt shared he met with the following Volunteers – Ted Taft, Brittany Skrabak, and Craig Lutz to discuss streamlining the onboarding process when hiring a Volunteer and what requirements need to be met.
  - a) Chief Schmidt motioned to promote Volunteer Ted Taft to the Volunteer Lieutenant position.  
*Commissioner Safford made a motion to approve promoting Ted Taft to the Volunteer Lieutenant position. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*
- Gleneagle Water Reservoir – The Reservoir is back up and running and hydrants can now be used.
- Chief's Review – The Chief's review is due in October. Chief Schmidt will have the annual report completed by then to provide the Commissioners.
- Employee BBQ – Sunday, September 10<sup>th</sup> District 21 employees and their families attended a BBQ at Station 50. We had a good turnout and enjoyed meeting each other's families.
- ALS Negotiations – District 21 paid North County Fire and EMS \$100,000 towards the ALS support they provide to District 21. Negotiations are still ongoing for the rest of the money owed.
- 2024 Budget – Need to schedule a Special Meeting to discuss.
- Recognition to Sellers of vacant property and Station 50 – District 21 will be designating a bench or something along those lines to give appreciation to the sellers of both the Vacant Property on McElroy and to the seller of the property Station 50 is occupying.

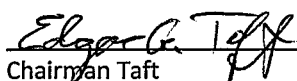
**Commissioner Reports** – Commissioner Safford attended Sno Isles Commissioner Meeting via Zoom. He shared there was a lack of attendance. Suggestion was made that District 21 could offer to host in the new Training Building at Station 50.


**Announcements:**


- Next Regular Commissioner Meeting will be held on Wednesday, October 11th, 2023, at 6:30 p.m. at AHIC.

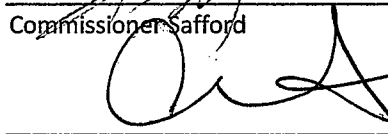
**Adjournment:** There being no further business, the meeting adjourned at 9:03 p.m.

**Minutes Approved By:**

  
Chairman Taft

  
Commissioner Safford

  
Commissioner Nordstrom

  
Fire Chief/Board Secretary Schmidt