

**SNOHOMISH COUNTY FIRE DISTRICT NO. 21**

Board of Fire Commissioners Regular Meeting  
Wednesday, December 13th, 2023 @ 6:30 p.m.  
@ Station 50

**Call to Order:** Commissioner Safford called the meeting to order at 6:40 p.m.

**Attendees:** Commissioner Nordstrom, Commissioner Safford, Chief Schmidt, Financial Director Perez, and Admin Assistant Linklater. Chairman Taft was excused for personal reasons.

**Flag Salute:** Led by Commissioner Nordstrom

**Public Input:** None

**Union Input:** None

**Volunteer Input:** None

**Consent Agenda:**

- 1) Approval of Minutes from November 8<sup>th</sup>, 2023, Regular Meeting
- 2) Approval of Minutes from December 8<sup>th</sup>, 2023, Special Meeting
- 3) Payroll: November - \$176,291.41
- 4) Claims: \$157,826.08

*Commissioner Safford made a motion to approve the Consent Agenda items 1 through 4. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

**Financial Report:** Financial Director Perez will be providing the final YTD Financial Report at the January 10<sup>th</sup>, 2024 Regular Meeting to share.

**Old Business:**

**2<sup>nd</sup> Reading of Draft 2024 Budget–** No changes were made to the Budget from the 1<sup>st</sup> Reading in November.

**Vacant Land Sale Update – 17827 McElroy Rd –** Property closed on December 13<sup>th</sup>, 2023 for \$325,000. Total Net Proceeds to the Fire District was \$298,226.68. Monies have been placed in the District's Reserve Account.

**New Business:**

**Resolution 2023-08 - Establish 2024 Commissioner Regular Monthly Meetings –**

*Commissioner Safford made a motion to approve Resolution 2023-08 – Establish 2024 Commissioner Regular Monthly Meetings. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

**Resolution 2023-12 - Adopting the 2024 Budget –**

*Commissioner Safford made a motion to approve Resolution 2023-12 – Adopting the 2024 Budget. Commissioner Nordstrom seconded; Motion carried by unanimous vote.*

**Resolution 2023-13 - To Amend the 2023 Budget –**

*Commissioner Nordstrom made a motion to approve Resolution 2023-13 – Amend the 2023 Budget. Commissioner Safford seconded; Motion carried by unanimous vote.*

**Resolution 2023-14 – Surplus Obsolete Equipment –**

*Commissioner Nordstrom made a motion to approve Resolution 2023-14 – Surplus Obsolete Equipment. Commissioner Safford seconded; Motion carried by unanimous vote.*

**Resolution 2023-15 – Change date of December 6<sup>th</sup> 2023 Regular Meeting to December 13<sup>th</sup>, 2023 –**

*Commissioner Nordstrom made a motion to approve Resolution 2023-15 – Change date of December 6<sup>th</sup> 2023 Regular Meeting to December 13<sup>th</sup>, 2023. Commissioner Safford seconded; Motion carried by unanimous vote.*

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2022 Annual Report – The Chief presented the 2022 Annual Report. The report will be posted on the District website. Chief is currently working on the 2023 Annual Report.

WSRB 2024 Rating – On April 23, 2024, WSRB will be coming out to District 21 to complete the 2024 Rating. The Fire Chief will ask how staffing and Paramedics affect the rating.

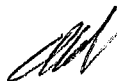
2024 Wages – Per Union Contract there will be a 4% wage increase for Full-Time Firefighters. Part-time firefighters will also be getting a 4% wage increase.

**Chief/Secretary Reports:**

- Apparatus Report – None
- Equipment Report – None
- Grants – Received an email from FEMA, The District was not granted the SAFER Grant.
- Community Advisory Group – 7 citizens have volunteered to be a part of the Community Advisory Group. They began meeting monthly in November and will continue to meet once a month alternating between meeting at Station 49 and Station 50.
- Santa Run – The Santa Run has been very successful and the community has expressed how happy they are the District does this. The Santa Run is for 8 nights this year, 2 nights reserved for being a Station 50 and helping with the Arlington Heights Improvement Club Christmas Potluck.
- Full-Time Testing – Excellent applicants participated in Full-Time Testing. The Chief received positive feedback from the volunteers who came and helped from outside agencies. They were impressed by how well the applicants performed. The Full-Time list has been updated to reflect the results of the testing, this list will remain good for one year.
- North County Regional Fire Authority ALS Contract – Chief Schmidt has sent several emails requesting a response regarding the date when District 21's ALS contract will end with NCRFA but hasn't heard back until today (12/13/2023). Chief was told they have other priorities right now then was asked what email to send a response to. District 19 just received a 2-year ALS Contract from NCRFA for \$65,000. The Chief is working on the paramedic process and will present numbers at the January 10th Commissioner Meeting. Commissioner Safford discussed how King County runs EMS levies, individual Fire Departments do not have to run Fire levies because they have shared voting in King County. They do not have to worry about costs for paramedics.
- PCG/Medicare Transport – Chief Schmidt and Financial Director Perez had a close-out meeting with PCG. Discussion was held about the meeting.

**Commissioner Reports** – Per WFOA Commissioner Compensations has been increased to a daily rate of \$161.00 with a new annual compensation limit of \$15,456 effective January 1<sup>st</sup>, 2024.

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**Announcements:**

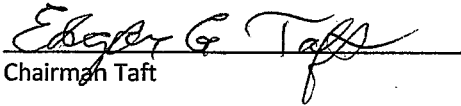
- Next Regular Commissioner Meeting will be held on January 10th, 2024, at 6:30 p.m. at AHIC.

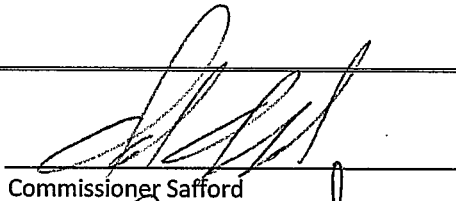
**Executive Session** – The Board recessed at 8:00 p.m. and went into Executive Session to discuss to review employees' performances per RCW 42.30.110(g). It was expected to last until 8:20 p.m. At 8:20 p.m., the Board Commissioner emerged from Executive Session to extend it until 8:40 p.m.. At 8:40 p.m. the Board emerged from Executive Session with no action taken and returned to their Regular Meeting.

***Chairman Nordstrom made a motion to approve The Fire Chief's annual salary to be at the rate of the Tulalip Bay deputy Chief position, the Financial Director's annual salary of \$128,000, and the Admin Assistant's hourly rate of \$35.00 in addition \$333 monthly VEBA in lieu of Medical Benefits, and Union Member contractual raise of 4%, Part-Time Firefighter increase to \$18.75 per hour, and no Volunteer Firefighter wage increase until The Chief comes up with better policy. Commissioner Safford seconded; Motion carried by unanimous vote***

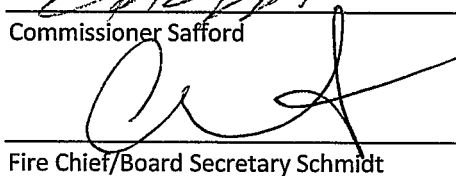
**Adjournment:** There being no further business, the meeting adjourned at 8:51 p.m.

Minutes Approved By:

  
Chairman Taft

  
Commissioner Safford

  
Commissioner Nordstrom

  
Fire Chief/Board Secretary Schmidt