

SNOHOMISH COUNTY FIRE DISTRICT NO. 21

Board of Fire Commissioners Regular Meeting

Wednesday, July 10th, 2024 @ 6:30 p.m.

@ AHIC

Call to Order: Chairman Nordstrom called the meeting to order at 6:35 p.m.

Attendees: Chairman Nordstrom, Commissioner Safford, Chief Schmidt, Admin Assistant Linklater, 2 citizens, and 2 crew members. Commissioner Taft and Financial Director Perez were both excused for personal reasons.

Flag Salute: Led by Admin Assistant Linklater

Public Input: A citizen thanked the District for the hard work they do and the support they give the community.

Union Input: None.

Volunteer Input: None.

Consent Agenda:

- 1) Approval of Minutes from June 12th, 2024 Regular Meeting
- 2) Payroll: June Check #'s 4444-4450 and 36 EFT's - \$170,065.97
- 3) Claims: Check #'s 4441-4486 and 1 EFT - \$123,149.24

Chairman Nordstrom made a motion to approve the Consent Agenda items 1 through 3. Commissioner Safford seconded; Motion carried by unanimous vote.

Financial Report: Commissioner Safford discussed what the Levy cost the District to run. No Financial report was given due to Financial Director Perez's absence.

Old Business:

ALS Services Update – Chief Schmidt discussed how meetings have been going with the EMS Council and other agencies he has been meeting with. The district is waiting for the court to decide on the motion North County submitted regarding ending medic services to District 21 on August 1st, 2024.

Procurement Policy – Commissioner Taft phoned in to be a part of this discussion. Commissioner Taft shared he would like the purchasing authority amount to be lower than \$30,000. A discussion was held and the decision was made to lower the amount from \$30,000 to \$20,000.

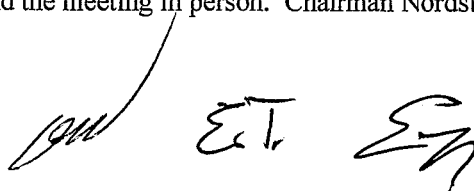
Commissioner Safford made a motion to approve the Procurement Policy with purchasing authority being twenty thousand dollars (\$20,000). Chairman Nordstrom seconded; Motion carried by unanimous vote.

New Business:

EMS Administrator Position – Chief Schmidt hired Chris Dickison on July 2nd, 2024 as the District's EMS Administrator. He has been hired to get the District's paramedic services going. His job responsibilities will include hiring paramedics, QA, ordering medic supplies, compliance, and run reviews. His annual salary will be \$100,000 which will also include medical and dental insurance.

Commissioner Safford made a motion to approve the hiring of Chris Dickison for the EMS Administrator position. Chairman Nordstrom seconded; Motion carried by unanimous vote.

Washington State Risk Management Meeting – The District's Insurance provider is hosting a risk management meeting this Fall. Commissioner Safford will attend the meeting in person. Chairman Nordstrom will attend via Zoom.



Chief/Secretary Reports:

- **Apparatus Report** – The Chief's Command Vehicle will be in the shop getting the A/C replaced.
- **Equipment Report** – Firefighter Von Melville and Firefighter Hayman are doing a great job preparing the equipment for Wildland deployments. D21 has been deployed 4 times already. Chief will meet with Financial Director Perez to discuss next year's equipment budget.
- **Grants** – The District will ask FEMA if they will allow the District to keep the old engine for training purposes only. We are waiting for the initial pictures of the new engine. Chief submitted a Grant application to the Stillaguamish Tribe. Financial Director Perez is working on a FEMA audit.

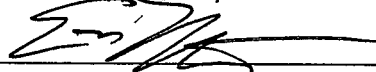
Commissioner Reports – Chairman Nordstrom is building a conference table for the meeting room at Station 50.

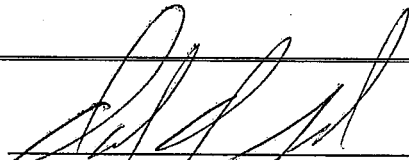
Announcements:


- The Next Regular Commissioner Meeting will be held on Wednesday, August 14th, 2024 @ Station 50.

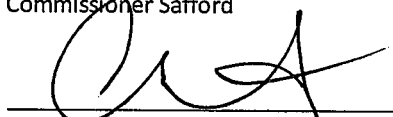
Adjournment: There being no further business, the meeting adjourned at 7:54 p.m.

Minutes Approved By:


Chairman Nordstrom


Commissioner Safford


Commissioner Taft


Fire Chief/Board Secretary Schmidt