

SNOHOMISH COUNTY FIRE DISTRICT NO. 21
Board of Fire Commissioners Regular Meeting/Workshop
Monday, November 13th, 2024 @ 6:30 p.m.
@ AHIC

Call to Order: Chairman Nordstrom called the Workshop/Regular meeting to order at 4:11 p.m.

Attendees: Chairman Nordstrom, Commissioner Safford, Commissioner Taft, Chief Schmidt, Financial Director Perez, Administrative Assistant Linklater, 2 crew, and 2 citizens.

Flag Salute: Led by Firefighter Engle

Public Input: AHIC is hosting a Christmas Potluck on 12/16. Thanked the crew for helping out with the Truck or Treat.

Union Input: None.

Volunteer Input: None.

Workshop –

- **Workshop/Strategic Planning Retreat**

1. Washington State Auditor Entrance Zoom Conference – The State Auditor went over the process. There will be weekly status meetings with Financial Director Perez. During the Exit Conference, they will go over the results with the Board.
2. Strategic Financial Planning – Financial Director Perez went over the Draft 2025 Budget and Cushman Model. SAFER Grant will help with staffing for the next three years. Wage increases for medics and a .75 cent hourly increase for Part-Time firefighters/EMTs. Insurance premiums have increased along with EMS & ALS equipment/supplies. Working to build a reserve account up to 25%. Viewed two different Cushman Models, the first with per diem medics for one year and the other with per diem medics for two years. Per Diem, medics will help us preserve cash.
3. Review Current Strategic Plan – Fire Chief Schmidt went over the 2024 YTD call volume. 70% of actual calls are EMS. The busiest month is July, the second busiest in January, and Friday nights are busiest days. The total number of YTD EMS and Fire calls is 1388.
4. Medic Program – Chief Schmidt is meeting with DOH tomorrow regarding the State to expand the ALS license to the D21 area.
5. Strategic Plan – Chief Schmidt asked Commissioners what they would like to see next for District 21. Currently, the strategic plan goes through the year 2027, and everything on the plan has been met. Chief recommends staffing to increase to 5 Firefighters at Station 49 and 3 at Station 50. Major capital items will be a new roof at Station 49. Chief would like to start the process by hiring a structural analyst for seismic stability for Station 49. Would like to add more bedrooms for firefighters at Station 50. Possibly extend on the 2nd story over the bay. Looking into doing an Admin partnership with some neighboring fire departments.



Regular Meeting -

Consent Agenda:

- 1) Approval of Minutes from October 7th, 2024 Regular Meeting
- 2) Payroll: October Check #'s 4608-4614 & 42 EFTs Total: \$230,040.54
- 3) Claims: Check #'s 4615-4647 Total: \$303,781.35 – District 21 paid North County Regional Fire Authority \$251,865.29 towards the ALS settlement for 2022 and 2023. \$29,000 was removed from the total owed for what they owe D21. 2024 almost squared up after the November 10th meeting.

Chairman Nordstrom made a motion to approve the Consent Agenda items 1 through 3. Commissioner Safford seconded; Motion carried by unanimous vote.

Financial Report: The final 2025 budget will be adopted during the December Regular Meeting. Retro payment for GEMT has been received and placed in the reserve account.

Old Business:

ALS Services Update - Chief Schmidt will be meeting with DOH tomorrow regarding the State to expand the ALS license to District 21. Negotiations will continue with North County Regional Fire Authority on November 20th. The District's attorney is working on the settlement proposal.

New Business:

1st Reading/Public Hearing of the Draft Resolution and Draft 2024⁵ Budget – Financial Director Perez discussed key points. Revenues will come from property taxes, EMS, GEMT, and the SAFER Grant. Some of the expenditures will be wages, insurance premiums, utilities, uniforms, bunker gear, supplies and equipment for ALS and EMS, and the Bond for the new Engine, and Station 50.

- Chairman Nordstrom opened a Public Hearing at 7:05 p.m.
- No public comments or questions, Chairman Nordstrom closed the Public Hearing at 7:05 p.m.

- **Resolution 2024-09 2025 EMS Levy** -

Commissioner Safford made a motion to approve Resolution 2024-09 2025 EMS Levy. Chairman Nordstrom seconded; Motion carried by unanimous vote.

- 2025 Draft Budget's 2nd Reading will be held during the December 13th, 2024 Regular Meeting.

District 21 Annual Recognition Banquet – Dates were discussed and approved.

Review 2025 Regular Meeting Dates - A discussion was held to change April's Regular Meeting Date to April 15th, 2025 from April 9th, 2024 so that a quorum will be met.

Washington State All Hazard Mobilization Policy (Wildland Policy) - The Union completed its 30-day review. The effective date of the policy is November 13th, 2024.

Commissioner Safford made a motion to approve the Washington State All Hazard Mobilization Policy. Chairman Nordstrom seconded; Motion carried by unanimous vote.



Chief/Secretary Reports:

- Apparatus Report – None
- Equipment Report – None
- Grants – None
- Full-Time Testing – Testing took place in October. 2 Firefighter/EMTs will be hired from this list and 2 hired from the 2023 list.
- Officer Testing – Testing took place in November. 3 Lieutenants will be hired from this list.
- Lon Langdon's Celebration of Life – The Family was very pleased with how well it went. Thank you to Lt. Nunemaker and Commissioner Safford along with many others who helped make this day very special.
- Salmon & Feed – Shawn Yanity hosted an appreciation dinner for D21 and their families. Everyone was very appreciative of the wonderful salmon dinner put on by Shawn Yanity.

Commissioner Reports – Commissioner Safford acknowledged the D21 Firefighters for all their hard work.

Executive Session – Per RCW 42.30.0110(d) For Contract Negotiations. The Board recessed at 7:34 p.m. and went into Executive Session to discuss contract negotiations per RCW 42.30.0110(d). It was expected to last until 7:44 p.m. At 7:44 p.m. the Board emerged from Executive Session with no action taken and returned to their Regular Meeting.

Announcements:

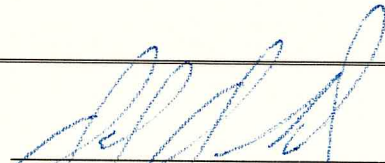
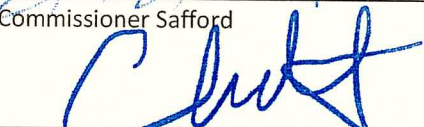
- The Next Regular Commissioner Meeting will be held on Wednesday, December 11th, 2024 @ Station 50.

Adjournment: There being no further business, the meeting adjourned at 7:45 p.m.

Minutes Approved By:



Chairman Nordstrom


Commissioner Safford
Commissioner Taft
Fire Chief/Board Secretary Schmidt