

SNOHOMISH COUNTY FIRE DISTRICT NO. 21
Board of Fire Commissioners Regular Meeting/Workshop
Wednesday, December 11th, 2024 @ 6:30 p.m.
@ Station 50

Call to Order: Chairman Nordstrom called the Regular meeting to order at 6:30 p.m.

Attendees: Chairman Nordstrom, Commissioner Safford, Commissioner Taft, Chief Schmidt, Financial Director Perez, Administrative Assistant Linklater, 2 crew, and 1 citizen.

Flag Salute: Led by Financial Director Perez

State Audit Exit Interview: The State Audit Exit Interview took place over Zoom at the beginning of the meeting. The Auditor completed two audits, the 2022-2023 Accountability Audit and Financial Audit. Both audits were clean. The next audit will be in July or August 2025. Next audit will be July or August of 2026. A federal single audit will more than likely be needed if we have expenditures over 1 million in federal grant dollars.

Public Input: None

Union Input: None.

Volunteer Input: None.

Consent Agenda:

- 1) Approval of Minutes from November 13th, 2024 Regular Meeting
- 2) Payroll: November Check #'s 4648-4654 & 40 EFTs Total: \$205,832.63
- 3) Claims: Check #'s 4655-4690 & 2 EFTs Total: \$293,856.70

Commissioner Safford made a motion to approve the Consent Agenda items 1 through 3. Chairman Nordstrom seconded; Motion carried by unanimous vote.

Financial Report: None

Old Business:

ALS Services Update – The ALS Application has been submitted and is currently in process. Chief has been working to expedite our transport license, hoping to receive it in April or sooner. Negotiations have continued with North County. Discussions were held about several different options for paramedic placement in District 21. Our priority is what would be best for the D21 residents and keeping our word to them. Chief sees a lot of benefits from having centralized medics that can serve both sides of the district. Continuing to look into getting our EMTs trained to become Advanced EMTs so they would be able to broaden the care they can provide patients.

2nd Reading of the Draft 2025 Budget – No changes were made from the 1st Reading at the November meeting.

New Business:

Resolution 2024-10 Establish 2025 Regular Meeting Dates -

Commissioner Safford made a motion to approve Resolution 2024-10 Establish 2025 Regular Meeting Dates. Chairman Nordstrom seconded; Motion carried by unanimous vote.

Resolution 2024-11 Adopting the 2025 Budget –

Chairman Nordstrom made a motion to approve Resolution 2024-11 Adopting the 2025 Budget. Commissioner Taft seconded; Motion carried by unanimous vote.



Resolution 2024-12 Amendment to the 2024 Budget – Financial Director Perez went over the following larger line items that went over budget – vehicle repairs, election costs, legal fees, purchase of Ambulance and stretcher, hiring EMS Administrator, benefit changes and employee changes. Wildland personnel reimbursement has not been received yet. We collected more in revenues from GEMT/Transport which has helped offset. In 2025 we would like to stay on track and create a system for expenses that come up that were not listed on the approved budget.

Chairman Nordstrom made a motion to approve Resolution 2024-12 Amendment to the 2024 Budget. Commissioner Safford seconded; Motion carried by unanimous vote.

Approval of Union Contract – 2025-2027 CBA changes include wage increases, extra Kelly day in 2027, grievances, staffing, vacation time, and planned and unplanned time off. Will add in 2027 the hours for Shift Employees to be reduced to 2560. The rest stayed pretty much the same. Chief noted that he appreciates the union's hard work and willingness to work through things.

Chairman Nordstrom made a motion to approve the 2025-2027 Union Contract with the addition of the 2027 shift employee's hour being reduced to 2560. Commissioner Taft seconded; Motion carried by unanimous vote.

TCA Settlement Agreement – TCA has agreed to pay us \$297,500 for breach of contract. This amount reflects a reduction of cost for missing emails that were unknown to the District during the Record Request from TCA's Attorney.

Commissioner Safford made a motion to approve the Settlement Agreement from TCA in the amount of \$297,500 for breach of contract. Commissioner Taft seconded; Motion carried by unanimous vote.

2025 Wages – Union increases, part-time firefighter/EMTs increase to \$19.75 an hour, Admin Staff 5% increase and Chief 4% increase. Part-time FF/EMT sick time, 8 hours a month if they worked their full shifts. Part-time sick has been largely accruing, Discussed reducing to 4 hours instead of 8. Tiered approach will be presented at the January Commissioner meeting.

Chief/Secretary Reports:

- Apparatus Report – The 1987 GMC Engine which had been previously approved for surplus was delivered to the Historical Liberty Homeowners Association in November.
- Equipment Report – None
- Grants – None
- Archbright - Will be working with Archbright in 2025 for Handbook & policy guidance along with H/R resources. They offer a huge variety of H/R classes. This education will be extremely beneficial for D21s growth.
- Waterline – Change of use permit, waterline, and stair remodel for Station 50 are the next large projects that will be worked on.
- Mechanic – Camano Fire has raised their mechanic rates. Other avenues will be discussed.

Commissioner Reports – Requested the January 8th, 2025 Commissioner Meeting be changed to January 6th, 2025 due to lack of quorum. It was agreed upon to make this change. The resolution will be signed during the January meeting approving the change.

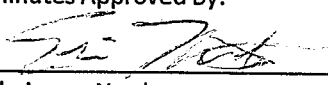
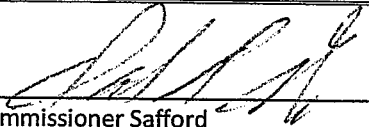
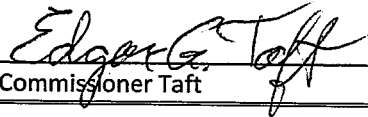
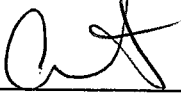
Executive Session – None needed

Announcements:

- The Next Regular Commissioner Meeting will be held on Monday, January 6th, 2025 @ AHIC.

Adjournment: There being no further business, the meeting adjourned at 8:53 p.m.



Minutes Approved By:	
 Chairman Nordstrom	 Commissioner Safford
 Commissioner Taft	 Fire Chief/Board Secretary Schmidt